

5 Ways To Register



1

In Person

Visit our registration office in the Administration and Student Affairs Building.

OR

Visit HCC's Valley Mall Training Center located across from the Valley Mall Management Office near the rear entrance of JC Penney.



Phone

You may register by phone by calling 301-790-2800, ext. 236. Registrations may be accepted by phone when paying with a credit card.



Fax

4

Registrations may be faxed along with your credit card number to 301-582-4001.

3

Mail

Just fill in the registration form provided in this schedule and mail it along with your tuition to:



Center for Continuing Education-Admissions
Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21742.

Payments

5



Web Advisor

Go to:

www.hagerstowncc.edu/webadvisor.php

Mastercard	Cash
Check	Discover
Visa	Purchase Order

All students must pay Materials Fees for classes which have fees assigned to them.

(Please print clearly)

Continuing Education Courses Only

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11400 Robinwood Drive • Hagerstown, Maryland 21742-6514
301-790-2800, extension 236 • Fax: 301-582-4001 • learn@hagerstowncc.edu

Center for Continuing Education

Registration Form

Each student must use a separate registration form. Please send completed registration form and payment to the College. (Payment, invoice, or purchase order must accompany this registration.) This form may be duplicated.

To avoid delay, please complete all information requested.

Social Security # _____ Birthdate (mo/day/yr) _____ Senior Citizen (60 and over) Yes No

Mr. Ms. Mrs. Other _____

Last Name _____ First _____ MI _____ Maiden/Former _____

Home Address _____

City _____ State _____ Zip Code _____ County _____

Phone: Home _____ Work _____ E-mail Address _____

Course #	Course Title	Begin Date	Tuition	Materials Fee	Reg. Fee	Total
					\$5.00	
					\$5.00	
					\$5.00	
					\$5.00	
					\$5.00	
					Total Fee	

The Refund Policy is published in the current issue of the HCC Continuing Education Non-Credit Schedule. I certify that the information on this form is correct.

Signature _____ Date _____

Employer's Name _____

For Credit Card Use Only:

Discover MasterCard Visa

Card Holders Name _____

Billing Address for Card _____

Account No. _____

Expiration Date _____

Signature _____

Race: Please check one

- 1. Black, Non-Hispanic
- 2. American Indian or Alaskan Native
- 3. Asian or Pacific Islander
- 4. Hispanic
- 5. White, Non-Hispanic
- 6. Other

Degree Status: Please check one

- 1. Less than high school
- 2. High school/GED
- 3. Associates degree
- 4. Bachelors degree
- 5. Masters degree
- 6. Doctorate

Required by US Office of Education for statistical purposes only.