

**Hagerstown Community College
Volunteer Application**



Mission Statement

HCC volunteers are dedicated to complementing and supplementing HCC's goal of making the College a learner-centered, accessible, life-long learning institution dedicated to student and community success.

Name: _____

Address: _____

Telephone #: _____ Birthday: ____ ____ ____

Email Address: _____

Emergency Contact Person: _____

Relationship to you: _____

Telephone #: _____

Previous or current employer: _____

Previous or current volunteer experience: _____

Community affiliations (church, clubs, other organizations) _____

Interest in volunteering:

Weekly

Every other week

Monthly

Special projects

Occasionally (on call as needed)

Please circle days and times you would be available to volunteer. (select as many as apply)

MON TUES WED THURS FRI SAT SUN

Skills / Interests (select as many as apply)

Art Children Classroom Computer - Data Entry Events

Gardening Library Mentor/Tutor Photography

Office Work – filing, documenting, inventory, mailings Registration

Sports/Sporting events Telephone Theater Writing

Other: _____

Have you ever been convicted of a felony or misdemeanor, other than minor traffic violations? _____

If “yes” please explain _____

Special Skills / Professional Background: _____

Physical Limitations: _____

As a Volunteer at Hagerstown Community College, I pledge to:

- Attend the volunteer orientation program
- Be punctual and conscientious in the fulfillment of my duties
- Conduct myself with dignity, courtesy and respect for others
- Comply with the standards, policies and values of HCC

Applicant’s signature

Date

Return completed application form to:

Coordinator, Campus Volunteers
Hagerstown Community College
11400 Robinwood Drive
Hagerstown, Maryland 21742-6590