

**BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland**

AGENDA

**Regular Meeting 2
October 15, 2002, 1:00 p.m.
Administration Building Board Room**

- I. Call to Order
- II. Approval of Minutes/Chair Assignments
 - A. Approval of Minutes for September 17, 2002 Meeting (*Attachment*) (**ACTION**) (**Tab 1**)
 - B. Board Chair's Assignment of Trustees to Special Groups (*Attachment*)(**Tab 1**)
- III. Reports from Campus Groups
 - A. HCC Faculty Assembly
 - B. Student Government Association
- IV. President's Report
 - A. Update Report on Campus Governance (*Attachment*) (**Tab 2**)
 - B. FY04 Planning and Budget Activities (*Attachment*) (**Tab 2**)
 - C. Date for Middle States Accreditation Visit (*Attachment*) (**Tab 2**)
 - D. High School Students Taking College Courses (*Attachment*) (**Tab 3**)
 - E. May 2003 Graduation and Honors Convocation (*Attachment*) (**Tab 3**)
- V. Monthly Reports
 - A. Monthly Financial Statement (*Attachment*) (**Tab 4**)
 - B. Monthly Personnel Report
 - 1. Approval of New Hires, Staff Adjustments, Persons Leaving Employment (*Attachment*) (**ACTION**) (**Tab 5**)
- VI. Special Reports
 - A. CNS (Information Technology) Update (*Attachment*) (**Tab 6**)
 - B. FY2002 Audit Report (Attachment) (*Attachment*) (**Tab 6**)
 - C. Enrollment Plan Update -- Spring 2003 Enrollment and Beyond (*Attachment*) (**Tab 7**)
- VII. Old Business
 - A. Vision and Strategic Goals Statements (*Attachment*) (**ACTION**) (**Tab 8**)
 - B. HCC Code of Trust (*Attachment*) (**ACTION**) (**Tab 8**)
 - C. Retirement Incentive Plan (*Attachment*) (**ACTION**) (**Tab 9**)

VIII. New Business

A. Adjustment to Board By-laws

1. Authorization of Meetings via Teleconference (*Attachment*) (**Discussion**) (**Tab 9**)

B. Tuition Discounting: A Renewal and an Expansion (*Attachment*)(**Discussion and Possible ACTION**) (**Tab 10**)

1. Maryland Correctional Training Program
2. National Guard

IX. Citizen Participation

X. Remarks from Trustees

XI. Adjournment