

**BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland**

**Annual Re-organization Meeting
June 17, 2003, 1:00 PM
College Center, Conference Rooms 1 & 2**

AGENDA

- I. Call to Order
 - A. Welcome of New Trustee – Patricia K. Cushwa

- II. Approval of Minutes
 - A. May 20, 2003 Executive Session Meeting Minutes (*Attachment*) (**Action**) (**Tab 1**)
 - B. May 20, 2003 Regular Meeting Minutes (*Attachment*) (**Action**) (**Tab 1**)
 - C. May 29, 2003 Special Meeting Minutes (*Attachment*) (**Action**) (**Tab 1**)

- III. Reports from Campus Groups
 - A. HCC Faculty Assembly
 - B. Student Government Association

- IV. President's Report
 - A. Expanding the Longstanding and Mutually Beneficial Relationship Between HCC and Mack Trucks (*Attachment*) (**Tab 2**)
 - B. Exploring the Development of a CREST (Combined Regional Emergency Services Training) Center at Fort Ritchie (*Attachment*) (**Tab 2**)

- V. Monthly and Special Reports
 - A. Financial (*Attachment*) (**Action**) (**Tab 3**)
 - B. Personnel (*Attachment*) (**Action**) (**Tab 4**)
 - C. Special Reports
 - 1. Annual Continuing Education Enrollment Report (*Attachment*) (**Tab 5**)
 - 2. Summer Enrollment Report and Preview of Fall Enrollments (*Attachment*) (**Tab 6**)
 - 3. Approval of MHEC Accountability Report (*Attachment*) (**Action**) (**Tab 7**)

- VI. New Business
 - A. Proposed Compensation Policy: Overtime Pay and Compensatory Time (*Attachment*) (**Action**) (**Tab 8**)
 - B. Board Re-organization Topics (**Action**) (**Tab 8**)
 - 1. Election of Officers for FY04 (Article IV of the Constitution and By-Laws)
 - a. President/Secretary Altieri conducts election of Board Members for the office of Chairman
 - b. Newly elected Chairman conducts election of Board Members for the office of vice-chairman
 - c. The president of the college shall be secretary/treasurer of the Board, as provided in Section 16-202 under Subtitle 2 of Title 16 Community College; Division III – Higher Education of the Education Article of the Annotated Code of Maryland.

VII. Old Business

- A. Approval of Suggested Board Meeting Dates for FY04 (*Attachment*) (**Action**) (**Tab 9**)

VIII. Consideration of Emeritus Trustee Resolution for Florence M. Murdock (*Attachment*) (**Action**) (**Tab 10**)

IX. Citizen Participation

X. Remarks from Trustees

XI. Adjournment of Annual Re-organization Meeting

A Trustee Retirement Reception will be held in the Grill area of the College Center immediately following the annual meeting, beginning at approximately 3:00 PM, in tribute to Florence M. Murdock.