

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

**Luncheon and Business Meeting
November 18, 2003, 12:00 PM
College Center, Conference Rooms 1 & 2**

AGENDA

Luncheon (12:00 – 1:30)

- I. Call to Order
- II. HCC's Women's Volleyball Team's Performance at the National Competition in Toledo, Ohio
- III. MACC Trustee Workshop and Legislative Reception (*Attachment*)
- IV. Holiday Card Orders

Business Topics (1:30 – 3:30)

- V. Approval of Minutes
 - A. October 14, 2003 Regular Meeting Minutes (*Attachment*) (**ACTION**) (**Tab 1**)
- VI. Reports from Campus Groups
 - A. HCC Faculty Assembly
 - B. Student Government Association
- VII. President's Report
 - A. Introduction of Official Holiday Card and Contest Winners (*Attachment*) (**Tab 2**)
 - B. Suggested Agenda for December 16th Joint Luncheon Meeting with Foundation Executive Committee (*Attachment*) (**Tab 3**)
 - C. Written Notification of HCC Award of the FY04 Adult Education Grant (*Attachment*)(**Tab 3**)
 - D. Martin Luther King and Diversity Celebration on January 19, 2004 (*Attachment*)(**Tab 4**)
- VIII. Monthly and Special Reports
 - A. Financial (*Attachment*) (**ACTION**) (**Tab 5**)
 - B. Personnel (*Attachment*) (**ACTION**) (**Tab 6**)
 - C. Special Reports
- IX. Old Business
 - A. Transfer of HCC Property as Proposed by the County Commissioners (Rod Shoop) (*Attachment*) (**ACTION**) (**Tab 7**)
 - B. Request for Proposal to Select Independent Auditing Firm for FY05 (*Attachment*) (**ACTION**) (**Tab 8**)
- X. New Business
 - A. Library Lost and Damaged Materials Fee (*Attachment*) (**ACTION**) (**Tab 9**)
 - B. Review of Proposed General Education Policy (*Attachment*) (**ACTION**) (**Tab 10**)

XI. Citizen Participation

XII. Remarks from Trustees

XIII. Adjournment of Monthly Meeting