

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

*Special Meeting  
December 4, 2003*

A Special Meeting of the Board of Trustees of Hagerstown Community College was held on Thursday, December 4, 2003, in the Advanced Technology Center, Room #140, at 11:00 AM. In attendance:

Board Members

Wayne E. Alter, Jr.  
Guy Altieri, Secretary / President  
Carolyn W. Brooks, Vice-Chair  
Patricia K. Cushwa (by telephone)  
Merle S. Elliott, Chair  
Margaret E. Hetzer (by telephone)  
William J. Reuter (by telephone)

Others

Anna Barker – Dean of Administration and Finance  
Barbara Roulette – Recording Secretary  
Phil Snodderly – Director, Facilities Management & Planning  
Elizabeth Stull – Director, Public Information / Government Relations

Media

Press – Herald Mail – Andrew Schotz

**Call To Order**

Mr. Merle S. Elliott, Chair, presided and convened the Special meeting at 11:03 AM.

**Discussion Topic**

***Proposed Transfer of Land (ACTION)***

Chair Elliott read the recommended proposal regarding the transfer of HCC land to the Washington County Commissioners so that all interested parties would have a clear understanding of the topic under consideration.

The County has asked HCC to transfer 9-10 acres of property to the County for use in the Robinwood Drive relocation / bypass project. Approximately four of those acres would be used in a land conveyance contract with Richard A. and Robin M. Daughtridge, with the

remaining six acres being used for a right-of-way. In the event that this particular relocation/bypass plan is not carried through to completion, for whatever reason, any additional HCC land that might be required by the County for alternative relocation/bypass routes would need to be approved by the Board of Trustees.

Chair Elliott, President Altieri, Mr. Alter and Mr. Snodderly met with Commissioner President Snook and Mr. Gary Rohrer of the Department of Public Works on Monday, December 1, 2003, to discuss the plans in more detail. As a result of discussions at that meeting, approval of the proposed land transfer would be contingent upon certain assurances from the County. Chair Elliott asked that the recommended proposal be amended to include two additional assurances that had been agreed upon by Mr. Snook and Mr. Rohrer.

(As an aside, Mr. Elliott pointed out that at that meeting, the County was also encouraged to expedite the connection to Eastern Boulevard, providing HCC with a second access route, but because of additional considerations, that topic is not included in the discussion of today's meeting.)

Concluding discussion, Trustee Cushwa moved to approve the land transfer proposal as amended. Trustee Hetzer seconded, and the motion carried by unanimous vote. The amended resolution is attached to these minutes, and becomes an official part of the record.

### **Adjournment**

There being no further business, discussion, or remarks, the meeting was adjourned at 11:15 AM.

The next regularly scheduled meeting of the Board of Trustees will be held on Tuesday, December 16, 2003, at the Plaza Hotel, Chesapeake Room. A joint luncheon meeting with the Foundation Board Executive Committee is scheduled 12:00 Noon – 2:30 PM. Immediately following, a regular meeting of the trustees is scheduled, 2:30 – 3:30 PM.

Respectfully submitted,

Guy Altieri, Ed.D.  
President/Secretary

GA/bwr