

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

Luncheon and Business Meeting
February 17, 2004, 12:00 PM
College Center, Conference Rooms 1 & 2

AGENDA

Luncheon (12:00 – 1:30)

- I. Call to Order
- II. Review of First Draft of the Self Study Chapter on Governance, Administration, and Institutional Climate (*Attachment*) (**Tab 1**) (Dave Warner and Judy Kofoet)
- III. Board's Self Assessment and Background Statements (Trustee Dahbura)
- IV. Curriculum Partnerships with International Masonry Institute (*Attachment*) (**Tab 1**)

Business Topics (1:30 – 3:30)

- V. Approval of Minutes
 - A. January 20, 2004 Regular Meeting Minutes (*Attachment*) (**ACTION**) (**Tab 2**)
- VI. Reports from Campus Groups
 - A. HCC Faculty Assembly
 - B. Student Government Association
- VII. President's Report
 - A. Proposed Agenda for Joint Meeting with County Commissioners March 16, 2004 (*Attachment*) (**Tab 3**)
 - B. Ad Hoc Salary and Benefits Research Committee (*Attachment*) (**Tab 3**)
- VIII. Monthly and Special Reports
 - A. Financial (*Attachment*) (**ACTION**) (**Tab 4**)
 - B. Personnel (*Attachment*) (**ACTION**) (**Tab 5**)
 - C. Special Reports
 - 1. Spring 2004 Enrollment Report (*Attachment*) (**Tab 6**)
- IX. Old Business
 - A. Auditor Contract for FY04 Financial Statements (*Attachment*) (**ACTION**) (**Tab 7**)
- X. New Business
 - A. Student and Community Fee Schedule for FY05 (*Attachment*) (**ACTION**) (**Tab 8**)
 - B. Review First Draft Outline of Plan & Budget for FY05 (*Attachment*) (**Tab 9**)
 - C. Faculty Load, Promotion & Tenure Committee Report and President's Recommendations (*Attachment*) (**Tab 10**)
 - 1. Report (Professor Clemens and Dean Sidlowski) (*Attachment*)
 - 2. President's Response to FLPTC and the Faculty (*Attachment*)
 - 3. President's Recommendation (*Attachment*) (**ACTION**)
- XI. Citizen Participation
- XII. Remarks from Trustees
- XIII. Adjournment of Monthly Meeting