

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Luncheon and Business Meeting**  
**June 15, 2004, 11:30 – 3:15 PM**  
**Administration and Students Affairs Building Board Room**

**AGENDA**

**Luncheon (11:30 – 12:20 pm)**

- I. Call to Order
- II. Update on Major MAAC Issues (Dues and Over-riding the Governor's Veto of HB 1188)
- III. Review New College Jingle
- IV. Closed Executive Session to Review Personnel Matters (12:20 - 1:00 pm)

**Business Topics (1:00 pm – 3:15 pm)**

- V. Approval of Minutes
  - A. May 25, 2004 Regular Meeting Minutes (*Attachment*) (ACTION) (Tab 1)
- VI. Reports from Campus Groups
  - A. Faculty Assembly Report
  - B. Student Government Association Report
- VII. President's Report
  - A. Review of Shared Governance System Start Up Activities (*Attachment*) (Tab 2)
  - B. Draft of Annual HCC Community Report (*Attachment*) (Tab 2)
  - C. New Admissions Application and Receiving Applications On-line (*Attachment*) (Tab 2)
  - D. Spring and Summer 2004 Enrollments, Projections for Fall (*Attachment*) (Tab 2)
- VIII. Monthly and Special Reports
  - A. Financial (*Attachment*) (ACTION) (Tab 3)
  - B. Personnel (*Attachment*) (ACTION) (Tab 4)
  - C. Special Reports
    - 1. MHEC Accountability Report ( B. Macht) (*Attachment*) (ACTION) (Tab 5)
    - 2. Student Outcomes Assessment Report (Academic Council) (*Attachment*) (Tab 5)
- IX. Old Business
  - A. Approval of FY05 Plan and Budget (A. Barker and B. Macht) (*Separate Document*) (ACTION) (Tab 6)
  - B. Updates to SGA Constitution (J. Fox) (*Attachment*) (ACTION) (Tab 7)
  - C. Finalize Recommended Board Meeting Dates for FY05 (G. Altieri) (*Attachment*) (ACTION) (Tab 8)
- X. New Business
  - A. Middle States Self Study Update / Time Line (G. Altieri and B. Macht) (*Attachment*) (Tab 9)

- B. Board Re-organization Topics (*Attachment*) (**ACTION**) (**Tab 10**)
  - 1. Election of Officers for FY05 (Article IV of the Constitution and By-Laws)
    - a. President/Secretary Altieri conducts election of Board Members for the office of Chairman
    - b. Newly elected Chairman conducts election of Board Members for the office of vice-chairman
    - c. The president of the college shall be secretary/treasurer of the Board, as provided in Section 16-202 under Subtitle 2 of Title 16 Community College; Division III – Higher Education of the Education Article of the Annotated Code of Maryland.

XI. Citizen Participation

XII. Remarks from Trustees

XIII. Adjournment of Monthly Meeting

**NOTE: A retirement reception in the College Center for Phil Snodderly is scheduled to begin at 3:15 pm, with the formal program starting at 3:45 PM.**