

CURRICULUM DEVELOPMENT AND REVIEW COMMITTEE
2004-2005 Assignments

POLICY ASSIGNMENTS:

1. Communication with faculty advisors, Student Services and students (e-mail majors)
2. Establish written credit to contact hour standards for lecture, lab, clinical and other experiential courses, as well as independent study
3. Review/establish definitions for different workplace learning experiences (e.g. clinical internships, externship, coop, on-the-job training)
4. Set guidelines for independent study, guided instruction, or study problem classes (eligibility, repeatability, credits, outcomes)
5. Review/update the standard course syllabus format
6. Review and recommend approval of courses and programs
7. Define when a course change results in a new course; when the changes in a program constitute a new program; and, what qualifies as a program option.
8. Develop policy for reading requirements for college-level courses (in collaboration with Academic Standards, Assessment and Faculty Affairs Committee)

MEMBERSHIP:

1. Ann Clark, Instructor of English * (2007)
2. James Hassinger, Professor of Mechanical Engineering Technology (2006)
3. Ron Kepple, Chairperson of Behavioral & Social Sciences/Business (2007)
4. Chris Lewis, Assistant Professor of Mathematics (2006)
5. Clare Lyons, Assistant Professor of Management (2006)
6. Mike Martin, Academic Advisor (2007)
7. George Perry, Director of Emergency Services Program/EMS Faculty (2007)
8. Margaret Spivey, Interim Director of Technology and Computer Studies (2006)
9. Joe Sidlowski, Dean of Academic Affairs *