

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Luncheon and Business Meeting**  
**October 19, 2004, 12:15 PM**  
**College Center, Conference Rooms 1 & 2**

**AGENDA**

**Luncheon (12:15 – 1:30 PM)**

- I. Call to Order
- II. Review Letter from Student (*Attachment*) (Tab 1)
- III. Review HCC Foundation Board's Statement on Investments (*Attachment*) (Tab 1)
- IV. Review MACC Issues (*Attachment*) (Tab 1)
  - A. MACC 2005 Legislative Agenda
  - B. MACC Proposed Guidelines for Addressing Local Legislation

**Business Topics (1:30 – 3:30)**

- V. Special Recognition for Homewood
  - A. Adopt a Board Resolution in Recognition of Homewood's Generous Contribution to the College's LPN Program (*Attachment*) (Tab 2)
  - B. Presentation of Resolution to Homewood Representatives
    - 1. Mr. Lin Yoder, Vice President of Human Resources
    - 2. Mr. Ernie Angell, President and CEO
- VI. Approval of Minutes
  - A. August 31, 2004 Regular Meeting Minutes (*Attachment*) (ACTION) (Tab 3)
  - B. September 21, 2004 Special Single Topic Meeting minutes (*Attachment*) (ACTION) (Tab 3)
- VII. Reports from Campus Groups
  - A. HCC Faculty Assembly
  - B. Student Government Association
- VIII. President's Report
  - A. Review Draft Agenda for November 12<sup>th</sup> Delegation Meeting (*Attachment*)(Tab 4)
  - B. Program for Dedication of Renovated Administration and Student Affairs Building (following Board Meeting, 3:30 PM) (*Attachment*) (Tab 4)
  - C. HCC's Involvement in the Transformation of Leadership Hagerstown
- IX. Monthly and Special Reports
  - A. Personnel (*Attachment*) (ACTION) (Tab5)
  - B. Financial (*Attachment*) (ACTION) (Tab 6)
  - C. Special Reports
    - 1. Report from the Audit Committee (ACTION – Tab 7) (Separate Document)
    - 2. Fall Enrollment Report (*Attachment*) (Tab 7)
- X. Old Business
  - A. Middle States Re-accreditation Team Visit
    - 1. Final Comments on Self-Study (Guy Altieri and Barbara Macht)
    - 2. Review Schedule for Team Visit October 31 – November 3, 2004 (*Attachment*) (Tab 8)
    - 3. Reflections on the Self-Study Process

- XI. New Business
  - A. Approval of Purchase of New Boiler (*Attachment*) (**ACTION**) (**Tab 9**)
  - B. Consideration of Fund Balance Transfer to Purchase and Install Industrial Fans in the ARCC (*Attachment*) (**ACTION**) (**Tab 9**)
  - C. Utilization of the Opportunity Fund (*Attachment*)(**Tab 10**)
- XII. Citizen Participation
- XIII. Remarks from Trustees
- XIV. Adjournment of Monthly Meeting

**Administration and Student Affairs Building Dedication follows at 3:30 PM.**