

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Regular Business Meeting**  
**December 21, 2004, 2:30 PM**  
**(Immediately following joint meeting with the Foundation)**  
**NOTE: Plaza Hotel (Cumberland South Room)**

**AGENDA**

- I. Call to Order
- II. Approval of Minutes
  - A. November 12, 2004 Executive Session Minutes (*Attachment*)  
**(ACTION) (Tab 4)**
  - B. November 12, 2004 Regular Meeting Minutes (*Attachment*)  
**(ACTION) (Tab 4)**
- III. Reports from Campus Groups
  - A. HCC Faculty Assembly
  - B. Student Government Association
- IV. President's Report
  - A. Final Written Middle States Report (*Attachment*) **(Tab 5)**
  - B. Coordinator of Campus Volunteers (*Attachment*) **(Tab 5)**
  - C. MACC Trustee Workshop and Legislative Reception (*Attachment*)  
**(Tab 5)**
- V. Monthly and Special Reports
  - A. Financial (*Attachment*) **(ACTION) (Tab 6)**
  - B. Personnel (*Attachment*) **(ACTION) (Tab 7)**
- VI. Old Business
  - A. Review Financial Plans in Support of 2012 Strategic Plan (*Attachment*)  
**(Tab 8)**
  - B. Review New Employee Handbook (*Separate Document Received with November Board Materials*)
- VII. New Business
  - A. Approve December Candidates for College Certificates and Degrees  
**(Attachment) (Tab 9)**
  - B. Introduce New Full Time Faculty (*Attachment*) **(Tab 10)**
- VIII. Citizen Participation
- IX. Remarks from Trustees
- X. Adjournment of Monthly Meeting