CURRICULUM DEVELOPMENT AND REVIEW COMMITTEE
Assignments 2005-2006

1. Communication with faculty advisors, Student Services and students (e-mail majors)

2. Establish written credit to contact hour standards for lecture, lab, clinical and other experiential courses, as well as independent study

3. Review/establish definitions for different workplace learning experiences (e.g. clinical internships, externship, coop, on-the-job training)

4. Set guidelines for independent study, guided instruction, or study problem classes (eligibility, repeatability, credits, outcomes)

5. Review/update the standard course syllabus format

6. Review/recommend approval of courses and programs (Courses should be approved by the department, the Curriculum Development and Review Committee and the academic dean. New programs need approvals by the president and the Board of Trustees as well.)

7. Define when a course change results in a new course. Define when the changes in a program constitute a new program and what qualifies as a program option.

8. Develop policy for reading requirements for college-level courses (in collaboration with Academic Standards, Assessment and Faculty Affairs Committee)