

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Luncheon and Business Meeting**  
**February 15, 2005, 12:00 Noon**  
**Administration and Student Affairs Board Room**

**AGENDA**

**Luncheon (12 noon – 12:55 PM)**

- I. Call to Order
- II. Review and discuss proposed requests to the County for FY06 Operating Budget, Capital Budget, and Long Term CIP in Preparation for Joint Meeting with Commissioners in March (*Attachment*) (**Tab 1**)
- III. Break before Starting Business Portion of the Meeting

**Business Topics and Action Items (1:00 – 3:00)**

- IV. Approval of Minutes
  - A. January 18, 2005 Regular Meeting Minutes (*Attachment*) (**ACTION**) (**Tab 2**)
- V. Reports from Campus Groups
  - A. HCC Faculty Assembly
  - B. Student Government Association
- VI. President's Report
  - A. New Approach to Keeping the Board Informed and Reducing the Length of Board Meetings
    - 1. Instituting Monthly Briefing Sheets (*Attachment*) (**Tab 3**)
  - B. Draft Agenda for March 15<sup>th</sup> Joint Meeting with County Commissioners (*Attachment*) (**Tab 3**)
  - C. New Structure for a Washington County Leadership Development Program to be Housed on the HCC Campus (*Attachment*) (**Tab 3**)
  - D. Review May Calendar of Student and Staff Recognition Events (*Attachment*) (**Tab 3**)
- VII. Monthly and Special Reports
  - A. Personnel (*Attachment*) (**ACTION**) (**Tab 4**)
  - B. Financial (*Attachment*) (**ACTION**) (**Tab 5**)
  - C. Special Reports
    - 1. Board Development and Self Evaluation (Vice Chair Dahbura)
- VIII. Old Business
  - A. Review Proposal for Leasing Space for Cell Tower on College Property (*Attachment*) (**ACTION**) (**Tab 6**)
  - B. Resignation of Trustee Cushwa (*Attachment*) (**Tab 7**)
    - 1. Resolution of Appreciation (*Attachment*) (**ACTION**) (**Tab 7**)
- IX. New Business
  - A. Review of First Draft of Annual Plan and Budget for FY06 (*Attachment*) (**Tab 8**)
  - B. Student and Community Fee Schedule for FY06 (*Attachment*) (**ACTION**) (**Tab 9**)
  - C. Holiday Calendar for FY06 (*Attachment*) (**ACTION**) (**Tab 10**)
  - D. Academic Calendar for FY06 (*Attachment*) (**ACTION**) (**Tab 10**)
- X. Citizen Participation
- XI. Remarks from Trustees
- XII. Adjournment of Monthly Meeting