

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

Luncheon and Business Meeting
June 21, 2005, 12:00 Noon
Administration and Student Affairs Board Room

AGENDA

Luncheon (11:30 AM – 12:20 PM)

- I. Call to Order
- II. Appreciation and Farewell to Former Trustee Patricia Cushwa (*Attachment*) (Tab 1)
- III. GED Graduation June 22, 2005 7:00 PM in Kepler Theater (*Attachment*) (Tab 1)
- IV. Consider Motion to Adjourn to Executive Session to Consider Personnel Matters (12:20 PM – 1:00 PM)

Business Topics and Action Items (1:00 – 3:00)

- V. Approval of Minutes
 - A. May 24, 2005 Executive Meeting Minutes (*Attachment*) (ACTION) (Tab 2)
 - B. May 24, 2005 Regular Meeting Minutes (*Attachment*) (ACTION) (Tab 2)
 - C. June 8, 2005 Special Meeting Executive and Regular Minutes (*Attachment*) (ACTION) (Tab 2)
- VI. Reports from Campus Groups
 - A. Faculty Assembly
 - B. Student Government Association
- VII. President's Report
 - A. Board Briefing Summary (*Attachment*) (Tab 3)
 - B. HCC and Small College Funding (*Attachment*) (Tab 3)
 - C. Status of Chief Academic Officer Search (*Attachment*) (Tab 3)
 - D. Career Programs Building Update (*Attachment*) (Tab 3)
- VIII. Monthly and Special Reports
 - A. Personnel (*Attachment*) (ACTION) (Tab 4)
 - B. Financial (*Attachment*) (ACTION) (Tab 5)
 - C. Special Reports
 - 1. Summer Enrollment Report (*Attachment*) (Tab 6)
 - 2. Preliminary Fall Enrollment Projections (*Attachment*) (Tab 6)
- IX. Old Business
 - 1. Approve FY06 Plan and Operating Budget (*Attachment*) (ACTION) (Tab 7)
 - 2. Approve Employee Place In Range Salary Adjustment (PIRSA) for FY06 (*Attachment*) (ACTION) (Tab 8)
 - 3. Approve FY06 Employee Salary Adjustments for Reclassifications and Promotions (*Attachment*) (ACTION) (Tab 8)
 - 4. Approve FY06 Pay Rate Schedule for Temporary and Grant-Funded Positions and Additional Assignments (*Attachment*) (ACTION) (Tab 8)
 - 5. Finalize Board Meeting Dates for FY06 (*Attachment*) (ACTION) (Tab 9)
 - 6. Approve Revised Academic Calendar for FY06 (*Attachment*) (ACTION) (Tab 9)

- X. New Business
 - A. Board Re-organization Topics (*Attachment*) (**ACTION**) (**Tab 10**)
 - 1. Election of Officers for FY05 (Article IV of the Constitution and By-Laws)
 - a. President/Secretary Altieri conducts election of Board Members for the office of Chairman
 - b. Newly elected Chairman conducts election of Board Members for the office of vice-chairman
 - c. The president of the college shall be secretary/treasurer of the Board, as provided in Section 16-202 under Subtitle 2 of Title 16 Community College; Division III – Higher Education of the Education Article of the Annotated Code of Maryland.
- XI. Citizen Participation
- XII. Remarks from Trustees
- XIII. Adjournment of Monthly Meeting