

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

*Joint Meeting with County Commissioners  
March 21, 2006*

A Joint Meeting of the Board of Trustees of Hagerstown Community College and the Washington County Commissioners was held on Tuesday, March 21, 2006, in the College Center Conference Rooms 1 and 2, beginning at 12:00 noon. In attendance:

Board Members

Wayne Alter, Jr.  
Guy Altieri, Secretary / President  
Carolyn W. Brooks  
Pamela Christoffel  
Anton T. Dahbura, Vice-Chair  
Merle S. Elliott, Chair  
Margaret E. Hetzer

Commissioners and County Staff

Debra Bastian Murray – Director of Finance  
James Kercheval – Commissioner  
John Munson - Commissioner  
Doris Nipps – Commissioner  
Rod Shoop – County Administrator  
Greg Snook – Commissioner, President  
William Wivell – Commissioner, Vice President

HCC Affiliated

Anna Barker – Vice President, Administration and Finance  
Staci Grabill – HCC Student  
Barbara Lloyd – HCC Student  
Barbara Macht – Dean, Planning and Institutional Effectiveness  
Judith Oleks – Vice President, Academic Affairs  
Barbara Roulette – Recording Secretary  
Donna Rudy – Dean, Student Affairs  
Melissa Shows – HCC Student

Others

Tiffany Arnold – Reporter, Herald Mail Company

**Call To Order**

Mr. Merle S. Elliott, Chair, presided and convened the regular meeting at 12:05 PM.

### **Report to the Commissioners**

President Altieri presented a PowerPoint. Discussion included the mission and vision of the College, which encompasses university parallel or transfer programs, occupational or career education programs, developmental / remedial education, continuing and lifelong education, and student services and community development. He cited the College's 32% enrollment increase since 2002, and four major new resource initiatives.

### ***Student Speakers***

Melissa Shows was a nursing student in New Orleans when Hurricane Katrina devastated the city and her college, Delgado Community College. She and her husband returned to family in Hagerstown to assess and rebuild. HCC accepted Melissa into the nursing program without transcripts, and she will graduate with high honors in May 2006. Melissa is considering employment opportunities at several hospitals in the western United States, as well as Washington County Hospital. She expressed great appreciation for HCC's willingness to accept her into the nursing program without the usual academic documentation.

Staci Grabill was recruited as a scholar athlete to play volleyball. Staci began her academic career in elementary education, but discovered through the classroom environment and observation that teaching was not for her. She is currently a business major and plans to attend Frostburg State University after graduating with honors in May 2006. Staci is Vice President of Phi Theta Kappa. She volunteered her time to coach the Girls, Inc. volleyball team, and participated in fund raising events to help Hurricane Katrina victims.

Barbara Lloyd began her studies in HCC's nursing program after raising her children. She has maintained a 4.0 GPA, and will graduate in May 2006 with high honors. Barbara hopes to find employment in an acute care facility, and plans to eventually earn her BSN and MS degrees. She is one of two students who were nominated for the All USA Academic Team and is active in Phi Theta Kappa and the Association of Nursing Students.

### ***Keeping HCC within Reach***

President Altieri discussed a comparison of student, state, and county shares of educational costs from FY71 through FY06. In FY81, the state picked up 36% of the cost, with the county and student share about equal at 31%. As the state and county shares have systematically dropped to a current 25% and 28% respectively for FY06, the students' share has increased to 46%. In comparison to cohort community colleges in Maryland, HCC receives the one of the lowest amounts of local funding at 26%, excepting Allegany College, Prince George's, and Wor-Wic at 25%. Based on FY05 comparison data with Washington County Public Schools, Allegany College, and Frederick Community College, HCC has the lowest cost per FTE.

President Altieri recapped the capital improvement projects through FY2012. Proposed wet labs for the TIC would support start up bio tech businesses, which could then move into the County once they become established and have moved out of the incubator. Other possible projects

benefiting Washington County are: (1) combined county police, fire, and EMS training academy, (2) expanded recreational facilities on HCC's campus, and (3) a first line supervisor training institute.

The Administration offered the following suggestions for the County's continued support of the College's work: (1) continue to grow the County's operating budget support for the College to reach the statewide average of 33%, (2) continue to support the College's requested CIP funding for the period FY07 – FY12 of \$18.7 million, and (3) continue to advise what programs and services can best meet the needs of the County.

The Commissioners expressed appreciation for the direction the College has taken in recent years and reiterated their support for the College's initiatives.

**Adjournment**

There being no further business or discussion, the joint meeting was adjourned at 1:32 PM.

Respectfully submitted,

Guy Altieri, Ed.D.  
President/Secretary

GA/bwr