

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

Luncheon and Business Meeting
June 20, 2006, 12:00 Noon
Administration and Student Affairs Building

(Audit Committee Meeting - 11:00 AM in the College Center Conference Room 2)

AGENDA

Luncheon Session (12:00 Noon – 1:15 PM)

- I. Call to Order
- II. Closed Executive Session (to discuss personnel issues and/or other personnel matters affecting one or more individuals.)

Business Topics and Action Items (1:20 PM – 3:30 PM)

- III. Approval of Minutes
 - A. May 30, 2006 Regular Meeting Minutes (*Attachment*) (**ACTION**) (**Tab 1**)
- IV. Reports from Campus Groups
 - A. HCC Faculty Assembly
 - B. Student Government Association
- V. President's Report
 - A. Board Briefing Summary (*Attachment*) (**Tab 2**)
 - B. Summer Enrollment Report (*Attachment*) (**Tab 2**)
 - C. CVT Program Update (*Attachment*) (**Tab 2**)
 - D. Update on Need for Special August Board Meeting
 - E. MACC 2006 Annual Report (*Attachment*) (**Tab 2**)
 - F. Sonography Program (*Attachment*) (**Tab 2**)
- VI. Monthly and Special Reports
 - A. Report from the Audit Committee (Chaired by Wayne Alter)
 - 1. Audit Charter (*Attachment*) (**ACTION**) (**Tab 3**)
 - 2. Policy Update for Renewal of External Auditors (*Attachment*) (**ACTION**) (**Tab 3**)
 - B. Financial (*Attachment*) (**ACTION**) (**Tab 4**)
 - C. Personnel (*Attachment*) (**ACTION**) (**Tab 5**)
 - D. Special Reports
 - E.
 - 1. RN and LPN Licensure Report (*Attachment*) (**Tab 6**)
- VII. Old Business
 - A. Finalize Board Meeting Dates for FY07 (*Attachment*) (**ACTION**) (**Tab 7**)
 - B. Review Salary Rate for Deaf Interpreters (*Attachment*) (**ACTION**) (**Tab 7**)
 - C. Approve FY07 Plan and Operating Budget (*Separate Document*) (**ACTION**) (**Tab 7**)

- VIII. New Business
 - A. Capital Threshold (*Attachment*) (**ACTION**) (**Tab 8**)
 - B. Fund Balance for Employee Benefit (*Attachment*) (**ACTION**) (**Tab 8**)
 - C. Fund Balance for College Center (*Attachment*) (**ACTION**) (**Tab 8**)
 - D. FY06 End of Year Budget Reallocation (*Attachment*) (**ACTION**) (**Tab 8**)
 - E. Property and Liability Insurance Renewal (*Attachment*) (**ACTION**) (**Tab 8**)
 - F. State of Maryland Alternate Contributory Pension Selection Plan/Enhanced Pension Benefit (*Attachment*) (**ACTION**) (**Tab 9**)
 - G. Policy for Library Use by non-HCC Users (*Attachment*) (**ACTION**) (**Tab 9**)

- IX. Board Re-organization Topics (*Attachment*) (**ACTION**) (**Tab 10**)
 - A. Election of Officers for FY07 (Article IV of the Constitution and By-Laws)
 - 1. President/Secretary Altieri conducts election of Board Members for the office of Chairman
 - 2. Newly elected Chairman conducts election of Board Members for the office of vice-chairman
 - 3. The president of the college shall be secretary/treasurer of the Board, as provided in Section 16-202 under Subtitle 2 of Title 16 Community College; Division III – Higher Education of the Education Article of the Annotated Code of Maryland.

- X. Citizen Participation

- XI. Remarks from Trustees

- XII. Adjournment of Monthly Meeting