

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Luncheon and Business Meeting**  
**November 17, 2006, 12:00 Noon**  
**Administration and Student Affairs Building Board Room**

**AGENDA**

**Luncheon – Executive Session (12:00 – 1:00 PM)**

- I. Call to Order
- II. Closed Executive Session (to discuss personnel issues and/or other personnel matters and exercise executive function privilege.)

**Business Topics – Regular Session (1:00 – 2:30)**

- III. Approval of Minutes
  - A. October 17, 2006 Regular Meeting Minutes (*Attachment*) (**ACTION**) (**Tab 1**)
  - B. October 24, 2006 Special Meeting Minutes (*Attachment*) (**ACTION**) (**Tab 1**)
- IV. Reports from Campus Groups
  - A. HCC Faculty Assembly
  - B. Student Government Association
- V. President's Report
  - A. Introduction of 2006 Holiday Card Contest Winners (First Place: Dani Ward; Second Place: Jonelle Nobbee) (*Attachment*) (**Tab 2**)
  - B. Board Briefing Summary (*Attachment*) (**Tab 2**)
  - C. MACC January 22nd Trustee Workshop and Legislative Reception
  - D. Follow up Letters to Alumni Association and Former Trustees (*Attachment*) (**Tab 2**)
  - E. Clarification of Fall 2006 Enrollment Report (*Attachment*) (**Tab 2**)
- VI. Monthly and Special Reports
  - A. Personnel (*Attachment*) (**ACTION**) (**Tab 3**)
  - B. Financial (*Attachment*) (**ACTION**) (**Tab 4**)
  - C. Campus Safety and Security Report (*Attachment*) (**Tab 5**)
- VII. Old Business
  - A. Comprehensive Emeritus Policy – Revised (*Attachment*) (**ACTION**) (**Tab 6**)
- VIII. New Business
  - A. Technology Plan Update (*Attachment*) (**Tab 7**)
  - B. Review Master Facility Plan Components and Time Line (*Attachment*) (**Tab 8**)
  - C. Draft Agenda for December 19<sup>th</sup> Joint Meeting with the Foundation Executive Committee (*Attachment*) (**Tab 9**)
  - D. AFLAC Voluntary Employee Benefit for Long Term Care (*Attachment*) (**ACTION**) (**Tab 10**)
- IX. Citizen Participation
- X. Remarks from Trustees
- XI. Adjournment of Monthly Meeting and Meet with Washington County Legislative Delegation at 2:30 PM in the College Center
- XII. Joint Meeting with Legislative Delegation: Agenda and Discussion Topics (*Separate Document*)