

Course Title: IST 103: Presentation Software – 1 credit

Course Leader: Karen Weil-Yates

Expected Learning Outcomes for Course

- *Plan, research, develop and present effective presentations using PowerPoint*

Assessment

(How do students demonstrate achievement of these outcomes?)

Students submit Case Studies and planning worksheets for grading. In addition, they research, prepare and present one Case Study to the class. They are scored on both the slide show and their presentation of the slide show. Copies of the presentation evaluation are available to the students before the presentation date—so that they may be prepared. Classmates also evaluate each other on a ‘for your information’ basis (meaning no effect on the grade).

Validation

(What methods are used to validate your assessment?)

The textbook is an approved Microsoft Office Specialist (MOS) published by an industry leader in the information technology field.

Results

(What does the data show?)

There is a 68% pass rate over a 5 semester period. This course is only offered on-line; students stop submitting assignments and never officially drop.

Follow-up

(How have you used the data to improve student learning?)

I have primarily used feedback from the students to improve the course:

This is a hybrid course (taught primarily on-line) with one night for presentations. After the presentations, an informal survey of “what works/doesn’t work” is taken and course content is modified for the next semester (for example: too many Case Studies for a one credit course—I reduced the number of Case Studies by four; please give a us choice of topics for the presentation –there are now three topics)

Fall 06 Semester shows only one student who failed/stopped submitting assignments. That course had a 83% pass rate (C or better).

Budget Justification

(What resources are necessary to improve student learning?)