

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

Luncheon and Business Meeting
June 19, 2007, 12:00 Noon
Administration and Student Affairs Building

(Audit Committee Meeting - 11:00 AM in the College Center Conference Room 2)

AGENDA

Luncheon Session (12:00 Noon – 1:30 PM)

- I. Call to Order
- II. Closed Executive Session (to discuss personnel issues and/or other personnel matters affecting one or more individuals.)

Business Topics and Action Items (1:35 PM – 3:25 PM)

- III. Approval of Minutes
 - A. May 29, 2007 Executive and Regular Meeting Minutes (*Attachment*) (**ACTION**)(**Tab 1**)
- IV. Reports from Campus Groups
 - A. HCC Faculty Assembly
 - B. Student Government Association
- V. President's Report
 - A. Board Briefing Summary (*Attachment*) (**Tab 2**)
 - B. Summer and Fall Enrollment Reports (*Attachment*) (**Tab 2**)
 - C. Ad Hoc Web Site Analysis and Development Committee Report (*Attachment*) (**Tab 2**)
 - D. College Loan Code of Conduct (*Attachment*) (**Tab 2**)
- VI. Monthly and Special Reports
 - A. Financial (*Attachment*) (**ACTION**) (**Tab 3**)
 - B. Personnel (*Attachment*) (**ACTION**) (**Tab 3**)
 - C. Special Reports
 - 1. SLOA Report (*Attachment*) (**ACTION**) (**Tab 4**)
 - 2. Assessing Unit Effectiveness and Campus Climate (*Attachment*) (**Tab 4**)
 - 3. Recruitment and Admissions Report (*Attachment*) (**Tab 5**)
 - 4. Special Report on Student Workplace Learning Program (*Attachment*) (**Tab 5**)
- VII. Old Business
 - A. Finalize Board Meeting Dates for FY08 (*Attachment*) (**ACTION**) (**Tab 6**)
- VIII. New Business
 - A. Trustee Emeritus (*Attachment*) (**ACTION**) (**Tab 7**)
 - B. Administrator Emeritus (*Attachment*) (**ACTION**) (**Tab 7**)
 - C. Faculty Emeritus (*Attachment*) (**ACTION**) (**Tab 8**)
 - D. Review and Approve Flex Scheduling Policy (*Attachment*) (**ACTION**) (**Tab 8**)

- E. Review and Approve Course Repeat Policy (*Attachment*) (**ACTION**) (**Tab 8**)
 - F. End of Year Budget Transfers for FY07 (*Attachment*) (**ACTION**) (**Tab 9**)
 - G. FY07 Fund Balance Designations (*Attachment*) (**ACTION**) (**Tab 9**)
- IX. Board Re-organization Topics (*Attachment*) (**ACTION**) (**Tab 10**)
- A. Election of Officers for FY08 (Article IV of the Constitution and By-Laws)
 - 1. President/Secretary Altieri conducts election of Board Members for the office of Chairman
 - 2. Newly elected Chairman conducts election of Board Members for the office of vice-chairman
 - 3. The president of the college shall be secretary/treasurer of the Board, as provided in Section 16-202 under Subtitle 2 of Title 16 Community College; Division III – Higher Education of the Education Article of the Annotated Code of Maryland.
- X. Citizen Participation
- XI. Remarks from Trustees
- XII. Adjournment of Monthly Meeting
- XIII. Reception / Tribute Honoring Trustee Alter, 3:30 – 5:00 PM, College Center Grille Area