

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

*Joint Meeting with County Commissioners  
September 18, 2007*

A Joint Meeting of the Board of Trustees of Hagerstown Community College and the Washington County Commissioners was held on Tuesday, September 18, 2007, in the College Center Conference Rooms 1 and 2, beginning at 11:30 AM. In attendance:

Board Members

Guy Altieri, Secretary / President  
Carolyn W. Brooks, Vice-Chair  
Anton T. Dahbura, Chair  
Merle S. Elliott  
Margaret E. Hetzer  
Richard W. Phoebus  
Gregory I. Snook

HCC Affiliates

Anna Barker – Vice President, Administration and Finance  
Barbara Macht – Dean, Planning and Institutional Effectiveness  
Judith Oleks – Vice President, Academic Affairs  
Barbara Roulette – Recording Secretary  
Brian Struntz – Director, Facilities Management and Planning  
Elizabeth Stull – Director, Public Information and Government Relations

Washington County Government

Kristin Aleshire – County Commissioner  
Terry Baker – Vice President, County Commissioner  
John Barr – President, County Commissioner  
James Kercheval – County Commissioner  
Debra Murray – Director, Budget and Finance  
Gregory Murray – County Administrator  
William Wivell – County Commissioner

Press/Media

Josh Bowman – Reporter, The Herald Mail

**Call To Order**

Chair Dahbura presided and convened the joint meeting at 11:59 AM.

## **Report to the Commissioners**

### ***A Review of Capital Improvement Projects***

President Altieri presented a Powerpoint, discussing the College's CIP projects and long range funding needs. The President explained that the College has a very high building use efficiency, with year round, seven days per week scheduling. Enrollment growth continues. Last year's ESSENCE student enrollment was 680 students. The Arts and Sciences complex, which is slated to begin in FY09, would greatly expand and upgrade instructional facilities, including renovating the current Classroom Building and the Science Building. Neither of these facilities, including the science labs, has been upgraded since the buildings were constructed. New construction of about 65,000 S.F. would be built first to house the science labs. The existing Science Building would then be renovated into classroom space, and the current Classroom Building would be the final renovation in the project.

Because the community colleges' request for CIP funds for FY09 far exceeded the state's CIP budget for education, the presidents were asked to prioritize their projects. Of thirty-four projects, HCC's Arts and Science Complex was ranked eleventh. The President reiterated that the local funding (approximately 40%) must be in place for the College to receive the matching funds from the state (approximately 60%). The total commitment needed from the County for the Arts and Science complex is \$11.5 million.

### ***Extension Site at Ft. Ritchie***

President Altieri said that the College was working with Corporate Office Properties Trust (COPT) to establish an extension site at Ft. Ritchie. Pending Board approval, course offerings are expected to begin in March 2008.

## **Comments from Commissioners**

The Commissioners felt the College was doing a good job in providing a quality education at an affordable price. Mr. Kercheval requested that CIP plans be submitted as early as possible for the County's long range financial planning. He also said that the County's funding commitments are based on what is affordable, not which project is the most deserving.

The Fire and Rescue Training Facility, the Edgewood/Robinwood Widening Project, and the College's second entrance were briefly discussed. Mr. Murray requested a discussion about the possibility of the College starting an avionics program at the next joint meeting.

**Adjournment**

There being no further business or discussion, the joint meeting was adjourned at 1:20 PM.

Respectfully submitted,

Guy Altieri, Ed.D.  
President/Secretary

GA/bwr