

ACADEMIC STANDARDS, OUTCOMES ASSESSMENT AND FACULTY AFFAIRS
2007 -08 ASSIGNMENTS
(Updated September 24, 2007)

ASSIGNMENT	STATUS			DATE AND PROGRESS
	To be Studied (Approximate date)	Currently Under Study (Date)	Assignment Completed (Date)	
1. Review basic skills course placement/exit criteria and the College's entry assessment criteria, with particular emphasis on who is assessed and who receives waivers and develop policy accordingly.	Priority	XX		Draft of policy will go to Dr. Altieri in Fall 2007. Need to review statement in catalog for accuracy.
2. A policy regarding a time limit for completion of discontinued programs should be established.		XX		Research from other community colleges will be used to help formulate HCC's policy.
3. Develop a policy for the evaluation of letters of recognition (LORS) and for short-term certificates.	Spring 2008			Our current procedure is to use the cumulative GPA to determine if a student qualifies for a LOR, certificate, or a degree. However, it appears that LORS and short term certificates did not exist when the procedure using cumulative GPAs was created. Should LORS and short term certificates be evaluated solely on successful completion of the program requirements or should they be evaluated in the same way as long term certificates and degrees? A discussion with the Dean of Student Affairs may help clarify this assignment.

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4. Develop a policy to award credit for life experiences.	**Priority for Fall 2007			Colleges may award credit for those experiences when they are prepared to assess and validate the work of those students. The Academic Standards, Outcomes Assessment and Faculty Affairs Committee should review the current processes used to award credit to students for life experiences and establish a policy to award such credit.
5. Develop policy statements regarding eligibility for independent study, guided instruction, and study problem classes.	Spring 2008			Policy should include number of times a course can be repeated and eligibility and establish a level of academic success. The president suggested that the committee survey faculty regarding courses in the catalog and then develop policy based upon results.