

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Luncheon and Business Meeting**  
**March 18, 2008, 11:45 am**  
**Administration and Student Affairs Board Room**

**AGENDA**

**Luncheon (11:45 am – 1:00 pm)**

- I. Call to Order
- II. Introduction of New Full Time Faculty (*Attachment*) (Tab 1)
- III. Consideration of a Plan to Distribute Board Packages Electronically (*Attachment*) (Tab 1)

**Business Topics (1:00 pm – 2:30 pm)**

- IV. Approval of Minutes
  - A. February 19, 2008 Regular Meeting Minutes (*Attachment*) (ACTION) (Tab 2)
  - B. February 19, 2008 Executive Session Minutes (*Attachment*) (ACTION) (Tab 2)
- V. Reports from Campus Groups
  - A. Student Government Association
  - B. HCC Faculty Assembly
- VI. President's Report
  - A. Board Briefing Summary (*Attachment*) (Tab 3)
  - B. MHEC Approval Request for Pharmacy Technician (*Attachment*) (Tab 3)
  - C. Draft Agenda for April 1, 2008 Joint Meeting with County Commissioners (*Attachment*) (Tab 3)
- VII. Monthly and Special Reports
  - A. Personnel (*Attachment*) (ACTION) (Tab 4)
  - B. Financial (*Attachment*) (ACTION) (Tab 4)
  - C. Special Reports
    - 1. Campus Safety and Security Update (*Attachment*) (Tab 5)
- VIII. New Business
  - A. Long Range Financial Plan (*Attachment*) (Tab 6)
  - B. Improving the Master Class Course Schedule (*Attachment*) (Tab 7)
  - C. Review RFP for Architect for Arts and Sciences Complex (*Attachment*) (Tab 8)
  - D. Appointment by the Board Chair of an ad hoc Architect Screening Committee for the Arts and Sciences Complex (*Attachment*) (APPOINTMENT) (Tab 8)
  - E. Health Benefits Design Changes (*Attachment*) (ACTION) (Tab 9)
- IX. Citizen Participation
- X. Remarks from Trustees
- XI. Consider motion to adjourn to closed session to discuss personnel issues and/or other personnel matters affecting one or more individuals, and exercise executive function privilege (*Attachment*) (Tab 10)