

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Joint Meeting
April 28, 2009*

A joint meeting with the Board of Trustees of Hagerstown Community College and Washington County Government officials was held on Tuesday, April 28, 2009, in the Career Programs Building, Room 213, beginning at 12:00 pm. In attendance:

Board Members

Austin S. Abraham
Guy Altieri, Secretary / President
Merle S. Elliott
Margaret E. Hetzer
Richard W. Phoebus, Vice-Chair
Gregory I. Snook

HCC Affiliates

Barbara Macht – Dean, Planning and Institutional Effectiveness
Joseph Marschner – Chair, Faculty Assembly
Leigh-Anne Mauk – Public Information Assistant
Judith Oleks – Vice President, Academic Affairs
Barbara Roulette – Recording Secretary
Donna Rudy – Dean, Student Affairs
Andrew Smith – President, SGA
Melita Wishard – HCC Student
Dianna Sharpe – HCC Student

Washington County Government

Kristin Aleshire, Commissioner
Terry Baker, Vice-President
John Barr, President
James Kercheval, Commissioner
Gregory Murray, County Administrator
Michael Thompson, Director, Planning
William Wivell, Commissioner

Media

Heather Keels – Reporter, The Herald Mail

Call To Order

Vice-Chair Phoebus presided and convened the regular meeting at 12:10 pm.

Report to the Commissioners

President Altieri presented a Powerpoint. Discussion included the College's role in workforce development, grants and private funds as alternative funding sources, the proposed plan and operating budget for FY10, and facilities improvements and CIP financial support.

Introduction of HCC Student Speakers

Melita Wishard Ms. Wishard was laid off after lengthy employment with a local company. She enrolled at HCC in the Medical Office Administration program, and later added Phlebotomy and Medical Coding certificates as well. Ms. Wishard is also pursuing a degree in Medical Assisting.

Dianna Sharpe Ms. Sharpe is a 2008 graduate of Smithsburg High School, where she was very active in extra-curricular activities and attended HCC through the ESSENCE Program. Dianna was also active in campus life at HCC, serving as an SGA senator. She is an English major, and plans to transfer to Brigham Young University.

Andrew Smith Mr. Smith is the outgoing SGA president. Under his leadership, the SGA hosted numerous events on campus and lobbied the student body for greater participation in student government and campus life. Mr. Smith will graduate in May 2009 and plans to major in political science.

The three students agreed that HCC provided a good, low cost education close to home.

The FY10 Operating Budget Projection

President Altieri pointed out that of the FY10 Projected General Fund Revenue of \$30.7 million, the students' share through tuition and fees was 44.12%, the state share was 25.13%, the County share was 29.42%, and other revenue sources accounted for 1.33%. The State was expected to increase funding to community colleges by 3.8%. Administered through the CADE Formula, the funding increase would be greater for HCC and other colleges experiencing increased enrollments. HCC was also requesting a 4% increase in County funding to help keep pace with current and projected enrollment growth.

Campus Development Planning and CIP Projects

President Altieri discussed a summary of capital improvement projects. The next major project is the Arts and Sciences complex, which will greatly expand and upgrade instructional facilities for science, technology, engineering, and math. This complex will include construction of a new building, along with renovation of the current Classroom and Science buildings. Referencing the draft conceptual drawing of the new building prepared by architects Cho Benn Holback Associates, President Altieri said that discussions have explored the possibility of geothermal borings and the installation of solar panels. Architects Mahan Rykiel have also begun work on a campus development plan. Traffic flow and student flow are two of the numerous factors being considered in development of the plan. The shape and location of the College's current property

has been plotted and specific areas identified as future expansion sites. The Waltersdorf Quad and Police and Fire Training Facility were also briefly discussed. All of the Commissioners endorsed the idea of HCC working with all the city and county police, fire, and EMT departments to conduct a feasibility study which would consider building an emergency services training facility on the HCC campus.

Additional Topics of Interest

Commissioner Aleshire inquired about aviation-related training programs to support the current and future businesses located at the newly expanded Hagerstown Regional Airport. Vice President Oleks said that a study conducted in 2006 indicated that the cost to start up and maintain this type of program far exceeded regional demand for trained workers in this field. Commissioner Alseshire pointed out that the expansion of the airport facility with the second longest runway in Maryland might change the complexion of the study. In a recent meeting with Senator Mikulski, the Commissioners were asked to explore the possibility of offering aviation-related training programs at HCC. After much discussion it was agreed that HCC would be willing to continue to study what may be possible (large grants and operational program subsidies from the firms at the airport or from the County or State), without any promise to create a program. Locating the community Senior Center on College property was briefly discussed. President Altieri said that the construction of such a structure would not be eligible for state funds since little or no instructional space would be included in the design.

Adjournment

There being no further business or discussion, the joint meeting was adjourned at 1:38 pm.

Respectfully submitted,

Guy Altieri, Ed.D.
President/Secretary

GA/bwr