

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Single Topic Regular Meeting
April 28, 2009*

A single topic regular meeting of the Board of Trustees of Hagerstown Community College was held on Tuesday, April 28, 2009, in the Career Programs Building, Room 213, beginning at 1:30 pm. In attendance:

Board Members

Austin S. Abraham
Guy Altieri, Secretary / President
Merle S. Elliott
Margaret E. Hetzer
Richard W. Phoebus, Vice-Chair
Gregory I. Snook

HCC Affiliates

Judith Oleks – Vice President, Academic Affairs
Barbara Roulette – Recording Secretary
Andrew Smith – President, SGA
Angela Stoops – Director, Health Sciences
Diane Weaver – Director, Organizational Development and Special Projects

Call To Order

Vice-Chair Phoebus presided and convened the regular meeting at 1:44 pm.

Dental Assisting Certificate Program (Attachment) (ACTION)

Vice President Oleks, Director Stoops, and Director Weaver discussed the proposal for the Dental Assisting Certificate Program, which is being moved from a non-credit to a credit offering. This certificate is a one-year program. Courses include Dental Assisting 1 and 2, Office Management, X-rays, Dental Specialties, Biology, Speech, and an Externship, which provides students with hands-on experience through work in a dental office. An advisory group of area dentists donated chairs and equipment to augment ARC grant funding. Ms. Stoops said there has been a great deal of interest, and this program would offer an alternative to those students who are not academically prepared for some of the more rigorous health care programs. The current equipment would support twenty-four students, which is the expected enrollment. Following Board approval, the proposal would be submitted to MHEC for approval with the intent of offering the program in the fall 2009 semester. Once MHEC approval has been secured, financial aid could be offered to prospective students. A Dental Hygiene program is

planned for the future. Mr. Elliott moved to approve the proposal as submitted. Mr. Abraham seconded, and the motion carried by unanimous vote.

Adjournment

There being no further business or discussion, the single topic regular meeting was adjourned at 2:10 pm.

Respectfully submitted,

Guy Altieri, Ed.D.
President/Secretary

GA/bwr