

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**May 26, 2009**

**Regular Business Meeting  
Administration and Student Affairs Board Room**

**AGENDA**

**(Closed Session: 11:00 am – 1:30 pm)**

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss the acquisition, disposition, and/or the utilization of College property, personnel matters involving one or more staff and/or faculty members, Board administrative matters, and exercise executive function privilege (*Attachment*) (**Tab 1**)

**(Business Session: 1:30 pm – 3:00 pm)**

- III. Approval of Minutes (*Attachment*) (**ACTION**) (**Tab 2**)
  - A. April 14, 2009 Closed Session and Regular Meeting Minutes
  - B. April 28, 2009 Joint Session and Regular Meeting Minutes
- IV. Reports from Campus Groups
  - A. Student Government Association
  - B. HCC Faculty Assembly
- V. President's Report
  - A. Board Briefing Summary (*Attachment*) (**Tab 3**)
  - B. Ad Hoc Student Behavioral Intervention Committee Report (*Attachment*) (**Tab 3**)
  - C. Review Tentative Board Meeting Dates for FY10 (*Attachment*) (**Tab 3**)
  - D. HCC Speakers at County Budget Hearing (*Attachment*) (**Tab 3**)
  - E. "Community Colleges Challenge Hierarchy with 4-year Degrees" (*Attachment*) (**Tab 3**)
  - F. Progress on the Search for a Facilities Director
  - G. Progress on the Selection of an Architectural Firm to Design the Kepler Addition
- VI. Monthly and Special Reports
  - A. Personnel (*Attachment*) (**ACTION**) (**Tab 4**)
  - B. Financial (*Attachment*) (**ACTION**) (**Tab 5**)
  - C. Special Reports
    - 1. Annual Continuing Education Report (*Attachment*) (**Tab 6**)
- VII. Old Business
  - A. Approve FY10 Plan and Operating Budget (*Attachment*) (**ACTION**) (**Tab 7**)
- VIII. New Business
  - A. Employee Benefits for FY10 (*Attachment*) (**ACTION**) (**Tab 8**)
  - B. Salary Scale and Midpoint Adjustment for FY10 (*Attachment*) (**ACTION**) (**Tab 8**)
  - C. Pay Rate Schedule for Temporary and/or Grant-funded positions and additional assignments for FY10 (*Attachment*) (**ACTION**) (**Tab 8**)

D. Carry Over Vacation Policy (*Attachment*) (**ACTION**) (**Tab 9**)

E. Policy for Use of Criminal Background Checks (*Attachment*) (**ACTION**) (**Tab 10**)

IX. Citizen Participation

X. Remarks from Trustees

XI. Adjourn Meeting