

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

June 23, 2009

**Regular Business Meeting
Administration and Student Affairs Board Room**

AGENDA

(Closed Session: 12:00 am – 1:30 pm)

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss personnel matters involving one or more staff and/or faculty members and exercise executive function privilege (*Mailed Separately*)

(Business Session: 1:30 pm – 3:00 pm)

- III. Approval of Minutes (*Attachment*) (**ACTION**) (**Tab 1**)
 - A. May 20, 2009 Special Meeting Minutes
 - B. May 26, 2009 Closed and Regular Meeting Minutes
- IV. Reports from Campus Groups
 - A. Student Government Association
 - B. HCC Faculty Assembly
- V. President's Report
 - A. Board Briefing Summary (*Attachment*) (**Tab 2**)
 - B. Review Key Campus Events for FY10 (*Attachment*) (**Tab 2**)
 - C. Comment by Senator Munson on HCC Commencement 2009 (*Attachment*) (**Tab 2**)
 - D. Progress on the Search for a Facilities Director
 - E. Update on the Emergency Services Training Facility (*Attachment*) (**Tab 2**)
 - F. MACC 2009 Annual Report and Strategic Plan Progress Report (*Attachment*) (**Tab 2**)
- VI. Monthly and Special Reports
 - A. Personnel (*Attachment*) (**ACTION**) (**Tab 3**)
 - B. Financial (*Attachment*) (**ACTION**) (**Tab 4**)
 - C. Special Report
 - 1. Summer Enrollment Report (*Attachment*) (**Tab 5**)
- VII. Old Business
 - A. Finalize Board Meeting Dates for FY10 (*Attachment*) (**ACTION**) (**Tab 6**)
- VIII. New Business
 - A. End of Year Budget Transfers for FY09 (*Attachment*) (**ACTION**) (**Tab 7**)
 - B. Fund Balance Designations for FY09 (*Attachment*) (**ACTION**) (**Tab 7**)
 - C. Approval of Architectural Selection for the Performing and Visual Arts Education Center (Kepler) Renovations (*Attachment*) (**ACTION**) (**Tab 8**)
 - D. Identity Theft Prevention Program (*Attachment*) (**ACTION**) (**Tab 8**)

- IX. Board Re-organization Topics (*Attachment*) (**ACTION**) (**Tab 9**)
 - A. Election of Officers for FY10 (Article IV of the Constitution and By-Laws)
 - 1. President/Secretary Altieri conducts election of Board Members for the office of Chairman
 - 2. Newly elected Chairman conducts election of Board Members for the office of vice-chairman
 - 3. The president of the college shall be secretary/treasurer of the Board, as provided in Section 16-202 under Subtitle 2 of Title 16 Community College; Division III – Higher Education of the Education Article of the Annotated Code of Maryland.

- X. Citizen Participation

- XI. Remarks from Trustees

- XII. Entertain a motion to adjourn to closed session to discuss Board administrative matters and exercise executive function privilege. (*Attachment*) (**Tab 10**)