

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**October 20, 2009**

**Regular Business Meeting  
Administration and Student Affairs Board Room**

(An Audit Committee meeting will be held at 10:00 am in the Student Center)

**AGENDA**

**(Lunch Discussion: 11:00 pm – 1:00 pm)**

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss board administration, college property matters, consult legal counsel, and exercise executive function privilege (*Attachment*) (**Tab 1**)

**(Business Session: 1:00 pm – 3:30 pm)**

- III. Approval of Minutes (*Attachment*) (**ACTION**) (**Tab 2**)
  - A. September 22, 2009 Closed and Regular Meeting Minutes
- IV. Reports from Campus Groups
  - A. SGA
  - B. HCC Faculty Assembly
- V. President's Report
  - A. Board Briefing Summary (*Attachment*) (**Tab 3**)
  - B. Thank you notes from Wayne Alter and Carolyn Hill (*Will be circulated at meeting*)
  - C. Review Draft Agenda for November 13 Joint Meeting with Washington County Legislative Delegation (*Attachment*) (**Tab 3**)
  - D. Upcoming MACC Events
    - 1. Board of Directors' Meeting October 29, 2009 (*Attachment*) (**Tab 3**)
    - 2. Board Chair Meeting November 11, 2009 (*Attachment*) (**Tab 3**)
  - E. Meeting with Senator Munson and Diakon Representatives October 29, 2009
  - F. Update on Con Ed Dean Position Search (*Attachment*) (**Tab 3**)
- VI. Monthly and Special Reports
  - A. Personnel (*Attachment*) (**ACTION**) (**Tab 4**)
  - B. Financial (*Attachment*) (**ACTION**) (**Tab 5**)
  - C. Special Reports
    - 1. FY2009 Audit Report (*Attachment*) (**Tab 6**)
    - 2. Fall 2009 Enrollment Report (*Attachment*) (**Tab 6**)
    - 3. Professor Clemen's Sabbatical Report (*Attachment*) (**Tab 6**)
    - 4. Annual Grants Update (*Attachment*) (**Tab 6**)
    - 5. Annual Shared Governance Report (*Attachment*) (**Tab 6**)
- VII. Old Business
  - A. Adjusted Scope of Work for Expanded Parking Project (*Attachment*) (**ACTION**) (**Tab 7**)

- VIII. New Business
  - A. Academic Calendar for FY11 (*Attachment*) (ACTION) (Tab 9)
  - B. Holiday Calendar for FY11 (*Attachment*) (ACTION) (Tab 9)
  - C. Anti-Discrimination Policy (*Attachment*) (ACTION) (Tab 9)
  - D. Memorandum of Understanding for the Alumni Tower (*Attachment*) (Tab 10)
  
- IX. Citizen Participation
  
- X. Remarks from Trustees
  
- XI. Adjourn Regular Meeting