

**President's Cabinet  
Meeting Minutes  
February 2, 2010**

Present: Guy Altieri, Anna Barker, Barbara Macht, Donna Marriott, Joe Marschner, Judy Oleks, Donna Rudy, Robert Spong, Beth Stull

Minutes from the January 12 meeting for approved for distribution.

**President's Report**

**Request to County for FY11 Funds**

Dr. Altieri stated that the college requested a modest increase in county funding to address the rising enrollments. (2.35 % over FY10)

**Report from Annapolis**

Dr. Altieri reported that the governor's CIP list included HCC's Arts & Sciences Complex, as well as the Kepler expansion and renovation. The biggest surprise is that the college will receive level funding, however, the state has taken the new pension costs and deducted those amounts from a community college's Cade allocation. That puts the college back to a per FTE compensation equal to what it was approximately six or seven years ago.

Community college presidents recently had a meeting with Lt. Gov. Anthony Brown regarding the proposed creation of a community college office within MHEC. The Lt. Gov. has since decided not to submit the proposal, which follows the message sent by the presidents.

DLLR and DBED are getting organized in terms of creating programs. HCC will need to watch for ways to be involved with these opportunities.

**Obama's Proposed Federal Budget**

Dr. Altieri distributed a memo from the Association of Community College Trustees regarding Obama's proposed budget, which highlights some of the key areas of funding within higher education. The College Pathways and Accelerated Learning program is one to watch in regard to HCC's ESSENCE Program. Other program opportunities will require HCC to carefully monitor and work to improve graduation and completion rates.

**Campus Development Plan Open Forums**

The first forum was held on January 29. A second forum will be held February 4 at 3:30 p.m. in CPB-125. Cabinet members are asked to encourage attendance.

**Senior Center Agreement**

Dr. Altieri said he expects to wrap-up the agreement with the county within the next few weeks.

**DISCUSSION**

**State of the County**

Dr. Altieri, Anna Barker, and Judy Oleks attended the State of the County meeting this morning. The most significant news for the college is that the county is planning to start shifting dollars from CIP to operating expenses county-wide. As a result, the college can expect further questions regarding the county's support of its CIP projects.

### **Updating the 2012 Strategic Plan**

Barbara Macht is developing a timeline for updates to the Strategic Plan. This will be coordinated with the periodic Middle States review, which is due June 1, 2010.

### **Board Agenda Topics for February**

Topics will include:

- First draft of FY11 Plan and Budget
- New and discontinued credit programs
- Draft board retreat agenda
- Agenda for meeting with county commissioners
- Policy items from Shared Governance
- HCC's All-Maryland Academic Team Nominees
- Routine reports (Finance, Personnel, Enrollment)

### **Cabinet Member Reports**

- **Bob Spong** – 1) Approval has been received for the site plan for the A&S Complex, which means that the college can now bid the project. 2) Restoration of CPB is going well. 3) Videotaping of all building interiors will begin as part of a campus-wide Virtual Security Program. 4) Bids due on Friday for Waltersdorf Quad. Interviews of firms will follow.
- **Beth Stull** – 1) STEM publication is being designed and should be back from the printer by the end of the month. 2) Web site issues related to HR and missing documents for PIE are being addressed.
- **Judy Oleks** – 1) Online training for faculty to occur later this week. 2) Faculty promotion process is underway. Requests go to the board in April. 3) Dental Hygiene and Alternative Energy Technology will be presented at the Curriculum Committee in March.
- **Donna Rudy** – 1) Enrollment report shows headcount currently up 7.4% and total credits and FTE up 9%. These numbers are expected to further increase by the end of the semester.