

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

***Joint Meeting  
March 16, 2010***

A joint meeting with the Board of Trustees of Hagerstown Community College and Washington County Government officials was held on Tuesday, March 16, 2010, in the Career Programs Building, Rooms 211 & 213, beginning at 12:00 pm. In attendance:

Board Members

Austin S. Abraham  
Guy Altieri, Secretary / President  
Carolyn W. Brooks, Chair  
Merle S. Elliott  
Margaret E. Hetzer  
Richard W. Phoebus, Vice-Chair  
Gregory I. Snook

HCC Affiliates

Anna Barker – Vice President, Administration and Finance  
Lieba Cohen – Director, Institutional Advancement  
Barbara Macht – Dean, Planning and Institutional Effectiveness  
Joseph Marschner – Chair, Faculty Assembly  
Judith Oleks – Vice President, Academic Affairs  
Ethan Reynolds – President, SGA  
Barbara Roulette – Recording Secretary  
Donna Rudy – Dean, Student Affairs  
Theresa Shank – Dean, Continuing Education

Washington County Government

Kristin Aleshire, Commissioner  
Terry Baker, Vice-President  
John Barr, President  
James Kercheval, Commissioner  
Joseph Kroboth, Director, Public Works  
Gregory Murray, County Administrator

Media

Heather Keels – Reporter, The Herald Mail

Guests

Paul Leatherman  
Bonnie Leatherman

Paul Leatherman, II  
Katie Leatherman  
Mary Leatherman  
William Dunham  
Jean Dunham  
San Mar Education Director, Millie  
San Mar Residential Director, Ann

### **Call To Order**

Chair Brooks presided and convened the joint meeting at 12:15 pm.

### **Report to the Commissioners**

President Altieri presented a Powerpoint, highlighting the College's role in workforce development, steady enrollment growth, biotech and alternative energy initiatives, the proposed plan and operating budget for FY11, and facilities improvements and CIP financial support.

### ***Introduction of the Dunham and Leatherman Families***

Two generations of the Dunham and Leatherman families who attended HCC were introduced. Mr. Paul Leatherman discussed the educational opportunities HCC provided for members of his family. In addition, the Education and Residential Directors for San Mar Home talked about the importance of HCC for their resident youth, in that it provides a concrete and reachable plan for the future for this at-risk population.

### ***The FY11 Operating Budget Projection***

President Altieri pointed out that of the FY11 Projected General Fund Revenue of \$31.3 million, the students' share through tuition and fees was 45%, the state share was 24%, the County share was 30%, and other revenue sources accounted for 1%. The State had announced a reduction in funding by approximately \$158,000 to cover increases in community college state retirement and optional retirement costs. HCC was requesting a 2.35% increase in County funding to help keep pace with current and projected enrollment growth.

### ***Campus Development Planning and CIP Projects***

President Altieri discussed a summary of capital improvement projects. The next major project is the Arts and Sciences complex, which will greatly expand and upgrade instructional facilities for science, technology, engineering, and math. This complex will include construction of a new STEM building, along with renovation of the current Classroom and Science buildings. The Performing and Visual Arts Center, which includes renovations to Kepler Theater, will follow. This project will provide much-needed instructional space and additional educational opportunities for graduates of the Barbara Ingram School. The design of the Waltersdorf Quad will offer numerous areas for recognizing major contributions to the community, such as the

Waltersdorf-Henson Challenge. The Senior Center will also be a major addition to the College campus.

### **Commissioner Remarks**

In response to inquiry from Commissioner Aleshire, it was noted that no adjustment to faculty and staff salaries was planned, and that student tuition would likely be raised by an incremental amount. Mr. Aleshire also commented that the increase in health insurance costs was lower than he had expected.

Mr. Kercheval expressed concern for the proposed special zoning designation of ERT (Education, Research, and Technology), believing that it might tie the hands of the College in the future if an exchange of land was desirable. Mr. Phoebus said the ERT designation had been proposed in part to be sensitive to HCC's neighbors by limiting the possible uses for the land, but Mr. Kercheval's points were well taken.

### **Trustee Remarks**

The Trustees thanked the Commissioners for recognizing the importance of the College's role in the community and for their past and continued financial support.

### **Adjournment**

There being no further business or discussion, the joint meeting was adjourned at 1:45 pm.

Respectfully submitted,

Guy Altieri, Ed.D.  
President/Secretary

GA/bwr