

Academic Standards Committee Meeting

Thursday, April 8, 2010

LRC 201

Present: Trudy Gift, Jennifer Haughie, Terry Hughes, Melinda May, Judy Oleks

Absent: Lance Baker, Jeff Morgan, LuAnn Fisher, Bernard Murphy

The main topic for discussion was an item not on the assignment list, but was raised during the meeting of the governance committee co-chairs the prior week. That was the issue of 'Walk away F's.' Jennifer provided documentation of other Maryland community colleges. Four schools are currently addressing the 'Walk away F's' in their grading systems.

A question regarding the process for returning financial aid dollars was asked. Melinda volunteered to contact Shepherd University and inquire about their process for this. Jennifer said she will ask Carolyn Cox to call her colleagues at the 4 identified Maryland community colleges to ask how they are handling the financial aid requirement. Jennifer said that in order to do this, faculty would have to keep very good attendance records.

Students who never show up for class and are reported to ARR (as they are supposed to be) will be removed from the class lists. Those who are not receiving financial aid will not be removed from the class list but will receive a letter from ARR telling them that they will receive an 'F' for the course (3rd week in the semester).

A question was raised regarding adjunct faculty and the need for them to track student attendance. Trudy suggested that office associates could give adjunct faculty class attendance sheets for keeping track of their attendance.

Melinda said that when she turned in 'IF' grades at Shepherd University she had to provide the date of last attendance.

Discussion led to the requirement that students must use their HCC email accounts.

Next steps: Meet in September to review the findings of Jennifer and Melinda regarding the other colleges.

Also, a copy of the Grading Policies at the other colleges will be distributed.

This was the last meeting of the Academic Year!

Respectfully submitted, Judy Oleks