ASSIGNMENTS FOR ADMINISTRATIVE AND IT SERVICES COMMITTEE
2010 - 2011
(Updated 06.23.10)

ASSIGNMENT	STATUS		DATE AND PROGRESS
	To be Studied	Assignment Completed (Date)	
1. Develop a policy on free speech and demonstrations.		06/22/10	Board of Trustees approval on June 22, 2010
2. Develop a policy on commercial solicitation and proselytization on campus.	Fall 2010		A draft policy has been prepared and is being refined. This policy will be reviewed with the Student Affairs Council to be sure the student perspective is represented.
3. Develop a policy and guidelines for fund raising by campus groups.	Spring 2010 – Fall 2010		Include Gaming Commission (permits), games of chance on campus. Involve SGA
4. Develop a policy for accepting and processing contributions/donated services	Fall 2010 – Spring 2011		Along with a policy, develop administrative review processes and involve the HCC Institutional Advancement Office.
5. Develop a posting policy for messages and notices, both electronic and hard copy.	Fall 2010 – Spring 2011		Joint effort with tech Planning Council
6. Develop a policy for the College's use of social networking.			Anna will read guidelines (developed by Beth Stull) to determine need for policy and give her recommendation to the Governance Council in the fall.