

Screening Questions

- Please answer these questions carefully as your responses will determine which subsequent data entry screens are appropriate for your institution.

1. How will you report Operating (Game-day) Expenses?

By Team

Per Participant

2. Select the type of varsity sports teams at your institution.

Men's Teams

Women's Teams

Coed Teams

3. Do any of your teams have assistant coaches?

Yes

Men's Teams

Women's Teams

Coed Teams

No

- If you save the data on this screen, then return to the screen to make changes, note the following:
 - 1) If you select an additional type of team remember to include associated data for that type of team on subsequent screens;
 - 2) If you delete a type of team but have already entered associated data on other screens, all associated data for that type of team will be deleted from subsequent screens. However, because the survey system has to recalculate the totals, you must re-save every screen.
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Sports Selection - Men's and Women's Teams

Select the varsity sports teams at your institution.					
Sport	Men's	Women's	Sport	Men's	Women's
Archery	<input type="checkbox"/>	<input type="checkbox"/>	Badminton	<input type="checkbox"/>	<input type="checkbox"/>
Baseball	<input checked="" type="checkbox"/>		Basketball	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Beach Volleyball	<input type="checkbox"/>	<input type="checkbox"/>	Bowling	<input type="checkbox"/>	<input type="checkbox"/>
Cross Country	<input type="checkbox"/>	<input type="checkbox"/>	Diving	<input type="checkbox"/>	<input type="checkbox"/>
Equestrian	<input type="checkbox"/>	<input type="checkbox"/>	Fencing	<input type="checkbox"/>	<input type="checkbox"/>
Field Hockey		<input type="checkbox"/>	Football	<input type="checkbox"/>	
Golf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gymnastics	<input type="checkbox"/>	<input type="checkbox"/>
Ice Hockey	<input type="checkbox"/>	<input type="checkbox"/>	Lacrosse	<input type="checkbox"/>	<input type="checkbox"/>
Rifle	<input type="checkbox"/>	<input type="checkbox"/>	Rodeo	<input type="checkbox"/>	<input type="checkbox"/>
Rowing	<input type="checkbox"/>	<input type="checkbox"/>	Sailing	<input type="checkbox"/>	<input type="checkbox"/>
Skiing	<input type="checkbox"/>	<input type="checkbox"/>	Soccer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Softball		<input checked="" type="checkbox"/>	Squash	<input type="checkbox"/>	<input type="checkbox"/>
Swimming	<input type="checkbox"/>	<input type="checkbox"/>	Swimming and Diving (combined)	<input type="checkbox"/>	<input type="checkbox"/>
Synchronized Swimming		<input type="checkbox"/>	Table Tennis	<input type="checkbox"/>	<input type="checkbox"/>
Team Handball	<input type="checkbox"/>	<input type="checkbox"/>	Tennis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Track and Field (Indoor)	<input type="checkbox"/>	<input type="checkbox"/>	Track and Field (Outdoor)	<input type="checkbox"/>	<input type="checkbox"/>
Track and Field and Cross Country (combined)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Volleyball	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Water Polo	<input type="checkbox"/>	<input type="checkbox"/>	Weight Lifting	<input type="checkbox"/>	<input type="checkbox"/>
Wrestling	<input type="checkbox"/>	<input type="checkbox"/>	Other Sports (Specify sports in the caveat box.)*	<input type="checkbox"/>	<input type="checkbox"/>

CAVEAT

* If you indicated in the caveat box that your other sports are Dancing and/or Cheerleading, please also specify in the caveat box that your institution has a letter from the Office of Civil Rights confirming that the OCR has determined that Dancing and/or Cheerleading are varsity sports at your institution.

- If you save the data on this screen, then return to the screen to make changes, note the following:
- 1) If you select an additional team remember to include associated data for that sport on subsequent screens;
- 2) If you delete a sport but have already entered associated data on other screens, all associated data for that sport will be deleted from subsequent screens. However, because the survey system has to recalculate the totals, you must re-save every screen.

Athletics Participation - Men's and Women's Teams

Enter the number of participants as of the day of the first scheduled contest.		
Varsity Teams	Men's Teams	Women's Teams
Baseball	26	
Basketball	12	11
Golf	4	
Soccer	21	
Softball		13
Tennis		6
Track and Field and Cross Country (combined)	12	5
Volleyball		11
Total Participants Men's and Women's Teams	75	46
Unduplicated Count of Participants <i>(This is a head count. If an individual participates on more than one team, count that individual only once on this line.)</i>	75	46
CAVEAT		

If you save the data on this screen, then return to the screen to make changes, please note you must re-save every screen because the survey system has to recalculate the totals.

Head Coaches - Men's Teams

- For each men's team, indicate whether the head coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.
- The Swimming and Diving (combined) fields allow up to 2 head coaches. The Track and Field and Cross Country (combined) fields allow up to 3.

Varsity Teams	Male Head Coaches				Female Head Coaches				Total Head Coaches
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	
Baseball		1		1					1
Basketball		1		1					1
Golf		1		1					1
Soccer		1		1					1
Track and Field and Cross Country (combined)		1		1					1
Coaching Position Totals	0	5	0	5	0	0	0	0	5

CAVEAT

Head Coaches - Women's Teams

- For each women's team, indicate whether the head coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.
- The Swimming and Diving (combined) fields allow up to 2 head coaches. The Track and Field and Cross Country (combined) fields allow up to 3.

Varsity Teams	Male Head Coaches				Female Head Coaches				Total Head Coaches
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	
Basketball					1		1		1
Softball					1		1		1
Tennis					1			1	1
Track and Field and Cross Country (combined)		1		1					1
Volleyball					1			1	1
Coaching Position Totals	0	1	0	1	0	4	2	2	5

CAVEAT

Head Coaches' Salaries - Men's and Women's Teams

- Enter only salaries and bonuses that your institution pays head coaches as compensation for coaching. Do not include benefits on this screen.
- Do not include volunteer coaches in calculating the average salary and the Full-Time Equivalent (FTE) Total.
- For help calculating the FTE total click on the "Need help? Click here for screen instructions" link on this screen.

	Men's Teams	Women's Teams
Average Annual Institutional Salary per Head Coach	4,342	4,342
Number of Head Coaches Used to Calculate the Average	5	5
Number of Volunteer Head Coaches (Do not include these coaches in your salary or FTE calculations.)	0	0
Average Annual Institutional Salary per Full-time equivalent (FTE)	21,710	21,710
Sum of Full-Time Equivalent (FTE) Positions Used to Calculate the Average	1.00	1.00
CAVEAT		

Assistant Coaches - Men's Teams

• For each men's team, indicate whether the assistant coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

Varsity Teams	Male Assistant Coaches				Female Assistant Coaches				Total Assistant Coaches
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	
Baseball		2		2					2
Basketball		2		2					2
Golf		1		1					1
Soccer		1		1					1
Track and Field and Cross Country (combined)		2		2					2
Coaching Position Totals	0	8	0	8	0	0	0	0	8

CAVEAT

Assistant Coaches - Women's Teams

• For each women's team, indicate whether the assistant coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

Varsity Teams	Male Assistant Coaches				Female Assistant Coaches				Total Assistant Coaches
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	
Basketball		1		1		1		1	2
Softball						2		2	2
Tennis						1		1	1
Track and Field and Cross Country (combined)		2		2					2
Volleyball		1		1					1
Coaching Position Totals	0	4	0	4	0	4	0	4	8

CAVEAT

Assistant Coaches' Salaries - Men's and Women's Teams

- Enter only salaries and bonuses that your institution pays assistant coaches as compensation for coaching. Do not include benefits on this screen.
- Do not include volunteer coaches in calculating the average salary and the Full-Time Equivalent (FTE) Total.
- For help calculating the FTE total click on the "Need help? Click here for screen instructions" link on this screen.

	Men's Teams	Women's Teams
Average Annual Institutional Salary per Assistant Coach	1,825	1,825
Number of Assistant Coaches Used to Calculate the Average	8	8
Number of Volunteer Assistant Coaches. (Do not include these coaches in your salary or FTE calculations.)		
Average Annual Institutional Salary per Full-time equivalent (FTE)	17,176	17,176
Sum of Full-Time Equivalent (FTE) Positions Used to Calculate the Average	0.85	0.85
CAVEAT		

Athletically Related Student Aid - Men's and Women's Teams

- **Athletically related student aid is any scholarship, grant, or other form of financial assistance, offered by an institution, the terms of which require the recipient to participate in a program of intercollegiate athletics at the institution. Other student aid, of which a student-athlete simply happens to be the recipient, is not athletically related student aid. If you do not have any aid to report, enter a 0.**

	Men's Teams	Women's Teams	Total
Total	63,200	62,991	126,191
Ratio (percent)	50	50	100%

CAVEAT

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Recruiting Expenses - Men's and Women's Teams

- Recruiting expenses are all expenses an institution incurs attributable to recruiting activities. This includes, but is not limited to, expenses for lodging, meals, telephone use, and transportation (including vehicles used for recruiting purposes) for both recruits and personnel engaged in recruiting, and other expenses for official and unofficial visits, and all other expenses related to recruiting. If you do not have any recruiting expenses to report, enter a 0.

	Men's Teams	Women's Teams	Total
Total	1,000	1,000	2,000
CAVEAT			

Operating (Game-Day) Expenses - Men's and Women's Teams by Team

- Operating expenses are all expenses an institution incurs attributable to home, away, and neutral-site intercollegiate athletic contests (commonly known as "game-day expenses"), for (A) Lodging, meals, transportation, uniforms, and equipment for coaches, team members, support staff (including, but not limited to team managers and trainers), and others; and (B) Officials.
- For a sport with a men's team and a women's team that have a combined budget, click on the "Need help? Click here for screen instructions" link for special instructions.

Varsity Teams	Men's Teams			Women's Teams			Total Operating Expenses
	Participants	Operating Expenses per Participant	By Team	Participants	Operating Expenses per Participant	By Team	
Basketball	12	875	10,500	11	591	6,500	17,000
Baseball	26	308	8,000				8,000
Golf	4	625	2,500				2,500
Soccer	21	238	5,000				5,000
Softball				13	231	3,000	3,000
Tennis				6	333	2,000	2,000
Track and Field and Cross Country (combined)	12	250	3,000	5	600	3,000	6,000
Volleyball				11	500	5,500	5,500
Total Operating Expenses Men's and Women's Teams	75		29,000	46		20,000	49,000

CAVEAT

Note: This screen is for game-day expenses only.

Total Expenses - Men's and Women's Teams

- Enter all expenses attributable to intercollegiate athletic activities. This includes appearance guarantees and options, athletically related student aid, contract services, equipment, fundraising activities, operating expenses, promotional activities, recruiting expenses, salaries and benefits, supplies, travel, and any other expenses attributable to intercollegiate athletic activities.

Varsity Teams	Men's Teams	Women's Teams	Total
Basketball	37,000	41,000	78,000
Baseball	44,000		44,000
Golf	6,000		6,000
Soccer	25,000		25,000
Softball		25,000	25,000
Tennis		9,000	9,000
Track and Field and Cross Country (combined)	20,000	12,000	32,000
Volleyball		36,000	36,000
Total Expenses of all Sports, Except Football and Basketball, Combined	95,000	82,000	177,000
Total Expenses Men's and Women's Teams	132,000	123,000	255,000
Not Allocated by Gender/Sport (Expenses not attributable to a particular sport or sports)			72,000
Grand Total Expenses			327,000
CAVEAT			

Total Revenues - Men's and Women's Teams

- Your total revenues must cover your total expenses.
- Enter all revenues attributable to intercollegiate athletic activities. This includes revenues from appearance guarantees and options, an athletic conference, tournament or bowl games, concessions, contributions from alumni and others, institutional support, program advertising and sales, radio and television, royalties, signage and other sponsorships, sport camps, state or other government support, student activity fees, ticket and luxury box sales, and any other revenues attributable to intercollegiate athletic activities.

Varsity Teams	Men's Teams	Women's Teams	Total
Basketball	46,000	43,000	89,000
Baseball	57,000		57,000
Golf	12,000		12,000
Soccer	11,000		11,000
Softball		27,510	27,510
Tennis		6,520	6,520
Track and Field and Cross Country (combined)	26,000	14,000	40,000
Volleyball		35,210	35,210
Total Revenues of all Sports, Except Football and Basketball, Combined	106,000	83,240	189,240
Total Revenues Men's and Women's Teams	152,000	126,240	278,240
Not Allocated by Gender/Sport <i>(Revenues not attributable to a particular sport or sports)</i>			165,000
Grand Total for all Teams (includes by team and not allocated by gender/sport)			443,240
CAVEAT			

Summary - Men's and Women's Teams

- Your Grand Total Revenues must be equal to or greater than your Grand Total Expenses or you will not be able to lock your survey.

	Men's Teams	Women's Teams	Total
1 Total of Head Coaches' Salaries	21,710	21,710	43,420
2 Total of Assistant Coaches' Salaries	14,600	14,600	29,200
3 Total Salaries (Lines 1+2)	36,310	36,310	72,620
4 Athletically Related Student Aid	63,200	62,991	126,191
5 Recruiting Expenses	1,000	1,000	2,000
6 Operating (Game-Day) Expenses	29,000	20,000	49,000
7 Summary of Subset Expenses (Lines 3+4+5+6)	129,510	120,301	249,811
8 Total Expenses for Teams	132,000	123,000	255,000
9 Total Expenses for Teams Minus Subset Expenses (Line 8 – Line 7)	2,490	2,699	5,189
10 Not Allocated Expenses			72,000
11 Grand Total Expenses (Lines 8+10)			327,000
12 Total Revenues for Teams	152,000	126,240	278,240
13 Not Allocated Revenues			165,000
14 Grand Total Revenues (Lines 12+13)			443,240
15 Total Revenues for Teams minus Total Expenses for Teams (Line 12-Line 8)	20,000	3,240	23,240
16 Grand Total Revenues Minus Grand Total Expenses (Line 14- Line 11)			⊗ 116,240

To return to a data entry screen, click on the link in the [Navigation Menu](#).

To proceed to the Supplemental Information screen, click on the link in the [Navigation Menu](#) or click on the "Next" button on this screen.

Supplemental Information (optional)

- This screen may be used to help the reader better understand the data you have provided, or to help a prospective student-athlete make an informed choice of an athletics program.
- This information will be viewable on the EADA public website. Please do not include the names of individuals or write messages to the help desk.
- To explain specific data entered on a previous screen, please use the caveat box on that screen.

Hagerstown Community College participates in Region XX of the National Junior College Athletic Association. The teams reflect the interests of students enrolled at the institution.
