

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Luncheon and Business Meeting**  
**January 18, 2011, 12:00 PM**  
**Administration and Student Affairs Building**

**AGENDA**

**Luncheon Session (12:00 PM – 1:00 PM)**

- I. Call to Order
- II. Consider Motion to Adjourn to Closed Session to discuss College property and legal matters  
**(Attachment) (Tab 1)**

**Business Topics and Action Items (1:00 PM – 3:30 PM)**

- III. Approval of Minutes
  - A. December 21, 2010 Joint, Regular, and Closed Meeting Minutes **(Attachment)**  
**(ACTION)(Tab 2)**
- IV. Reports from Campus Groups
  - A. Student Government Association
  - B. HCC Faculty Assembly
- V. President's Report
  - A. Board Briefing Summary **(Attachment) (Tab 3)**
  - B. MACC Trustee Leadership Conference and Legislative Reception – January 24, 2011 (Guy Altieri, Merle Elliott, Greg Snook, Richard Phoebus, and Patricia Cushwa attending)
  - C. MACC Executive Director Search **(Attachment) (Tab 3)**
  - D. "Educating the Workforce" **(Attachment) (Tab 3)**
  - E. Merging MHEC and MSDE **(Attachment) (Tab 3)**
  - F. Sondra Crumbacker Donation and Thank You Letter **(Attachment) (Tab 3)**
  - G. Review of January campus events:
    - a. January 2011 Nursing Pinning Ceremony
    - b. Martin Luther King, Jr. Celebration of Diversity
- VI. Introduction of the 2011 All-USA Academic Team, Keri-Jon Faulkner and Tessa Walls  
**(Attachment) (Tab 4)**
- VII. Monthly and Special Reports
  - A. Personnel **(Attachment) (ACTION) (Tab 5)**
  - B. Financial **(Attachment) (ACTION) (Tab 6)**
  - C. Special Reports
    - 1. Verbal Progress Reports for the Commission on the Future of HCC (given by HCC Deans and VPs)
      - a. Students and Student Services Study Group (Co-chairs Donna Rudy and David Engle)

- b. Programs and Educational Support Study Group (Co-chairs Judith Oleks and Cassandra Latimer)
- c. Finances, Facilities, Human Resources and Technology Support Study Group (Co-chairs Anna Barker and Tom Newcomer)
- d. Effectiveness and Quality Assurance Study Group (Co-chairs Barbara Macht and Earl Stoner)

2. Grants Update (*Attachment*)(Tab 7)

VIII. Old Business

- A. County Funding Request for FY12 (*Attachment*)(Tab 8)
- B. Review of the Success of HCC's Student Behavioral Intervention Protocol

IX. New Business

- A. Proposed FY11 Budget Adjustments (*Attachment*) (ACTION) (Tab 9)
- B. HCC Time Capsule to be Placed in the STEM Building (*Attachment*)(Tab 10)

X. Citizen Participation

XI. Remarks from Trustees

XII. Adjournment of Monthly Meeting