

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

***Joint Meeting
March 15, 2011***

A joint meeting with the Board of Trustees of Hagerstown Community College and Washington County Government officials was held on Tuesday, March 15, 2011, in the Career Programs Building, Rooms 211 & 213, and beginning at 12:00 pm. In attendance:

Board Members

Austin S. Abraham
Guy Altieri, Secretary / President
Carolyn W. Brooks
Patricia Cushwa
Merle S. Elliott
Richard W. Phoebus, Chair
Gregory I. Snook, Vice-Chair

HCC Affiliates

Anna Barker – Vice President, Administration and Finance
Michael Foster – HCC Student Speaker
Barbara Macht – Dean, Planning and Institutional Effectiveness
Carla Montroy – HCC Student Speaker
Judith Oleks – Vice President, Academic Affairs
Barbara Roulette – Recording Secretary
Donna Rudy – Dean, Student Affairs
Beth Stull – Director, Public Information and Government Relations
Rhet Troxell – HCC Student Speaker

Washington County Government

Terry Baker, President
John Barr, Vice President
Ruth Anne Callaham, Commissioner
William McKinley, Commissioner
Gregory Murray, County Administrator
Joseph Kroboth, Director of Public Works

Media

Heather Keels – Reporter, The Herald Mail

Call To Order

Chair Phoebus presided and convened the joint meeting at 12:10 pm.

Report to the Commissioners

President Altieri presented a PowerPoint, highlighting the College's role in workforce development, steady enrollment growth, biotech and alternative energy initiatives, the proposed plan and operating budget for FY12, and facilities improvements and CIP financial support.

Introduction of the HCC Student Speakers

Rhet Troxell, Carla Montroy, and Michael Foster talked about their experiences in the College's biotechnology, computer forensics, and industrial technology programs, respectively. These former students used their training in relatively new fields of study to jumpstart or further their career goals. All expressed appreciation that HCC offered the educational opportunities needed to move forward.

The FY12 Operating Budget Projection

President Altieri pointed out that of the FY12 Projected General Fund Revenue of \$33 million, the students' share through tuition and fees was 48.8%, the state share was 22.3%, the County share was 27.8%, and other revenue sources accounted for 1.1%. HCC was requesting a 1.5% increase in County funding to help keep pace with current and projected enrollment growth.

Campus Development Planning and CIP Projects

President Altieri discussed a summary of capital improvement projects. The Arts and Sciences complex and the Performing and Visual Arts Education Center (Kepler Renovations) are underway. The funding is in place for these projects. The next major project is expansion of the Student Center, which is needed to handle the increased enrollments. This expansion would also provide much needed meeting space for campus clubs and other student-centered activities, which have been proven to positively affect student retention. The Commissioners watched a video in which staff and students spoke about the importance of this project.

Trustee Remarks

The Trustees thanked the Commissioners for recognizing the importance of the College's role in the community and for their past and continued financial support.

Adjournment

There being no further business or discussion, the joint meeting was adjourned at 1:20 pm.

Respectfully submitted,

Guy Altieri, Ed.D.
President/Secretary