Curriculum Committee Meeting Minutes  
September 8, 2011  2:30 pm  
Student Center – Room 1


Dr. Warner, as Co-Chair of this Shared Governance Committee, welcomed the committee members to the first meeting of the FY12 Academic Year.  Sonja Kirchner has returned to the committee and Danny Webber is the new English & Humanities representative.  Dr. Warner asked for a faculty member to act as Co-Chair.  Danny Webber was selected. Still need TCS rep.

Item #1 Course Modification RAD-218, RAD-220, RAD-222, RAD-224  This proposal, submitted by the Health Sciences division, requests the pre-requisites and co-requisites be adjusted on the above listed RAD courses.  **RAD-218**—remove the co-requisite of RAD-215 and keep RAD-212;  **RAD-220**—add co-requisite of RAD-215 and keep pre-requisite RAD-218;  **RAD-222**—remove the co-requisite of RAD-215 and keep RAD-212; and **RAD-224**—add co-requisite of RAD-215 and keep pre-requisite of RAD-222.  The Committee endorses this proposal from the HS Division.

Item #2 New Course Proposal  **ART-223**  This proposal, submitted by the English and Humanities Division, details the new Jewelry II course with a 3-credit value.  This course will be offered as Experimental for Fall 2011 and will run as a regular course for the future. The Committee tabled this proposal and asks that a representative be available to address concerns at the October meeting.

Item #3 Course Modification  **PHR-103**  This proposal, submitted by the Mathematics, Science and Engineering Division, details the change in credits from 1 to 2.  This change will allow more of time to address technology training for Pharmacy technicians in the workplace.  The Committee tabled this proposal and asks that a representative be available to address concerns at the October meeting.

Item #4 Program Modification **CER.PHR**  This proposal, submitted by the Mathematics, Science and Engineering Division, reflects the changes to the CER.PHR program due to the change in PHR-103 and adds BUS-145 to the Program Requirements.  This was suggested by the Program Advisory committee to focus on Customer Service.  This change increases the total credits to 28 and also meets the requirement for accreditation. The Committee tabled this proposal and asks that a representative be available to address concerns at the October meeting.

Item #5 Discontinuation of Certificate Programs as a result of Gainful Employment Act  As a result of the Gainful Employment Act, it was determined that several of Certificate programs offered by HCC should be removed from the next issue of the HCC Catalog.  Those certificates removed were:  Customer Service, Correctional Services, Computerized Manufacturing, the three Instructional ParaProfessionals, Simulation and Digital Entertainment and the Health, Physical Education and Leisure Studies.  Notification to MHEC of this action is required.  All certificates (except HPLS) qualify for Perkins funds and will need to be removed from LIST A.