

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Regular Business Meeting**  
**December 20, 2011, 1:35 PM**  
**(Immediately following joint meeting with the Foundation Executive Committee)**  
**Merle S. Elliott Conference Center, Rooms 211 and 213**

**AGENDA**

- I. Call to Order
- II. Approval of Minutes
  - A. November 15, 2011 Closed and Regular Meeting Minutes (*Attachment*) **(ACTION) (Tab 3)**
- III. Reports from Campus Groups
  - A. HCC Faculty Assembly
  - B. Student Government Association
- IV. President's Report
  - A. Board Briefing Summary (*Attachment*) **(Tab 4)**
  - B. Yale Drive Funding (*Attachment*) **(Tab 4)**
  - C. MACC Completion Talking Points (*Attachment*) **(Tab 4)**
  - D. MACC/USM Request to Change Code of Maryland Regulations (*Attachment*) **(Tab 4)**
  - E. MACC Trustee Workshop & Legislative Reception, January 23, 2012 (*Attachment*) **(Tab 4)**
  - F. HCC New Year's Reception, January 6, 2012, 4:00 – 6:00 pm, Merle S. Elliott Center (*Attachment*) **(Tab 4)**
  - G. Martin Luther King, Jr. Day Diversity Celebration, January 16, 2012, 1:00 – 3:00 pm, in the ARCC (*Attachment*) **(Tab 4)**
  - H. Ben Jones Art Show, November 16 and 17, 2012
  - I. Who's That Lady? (*Attachment*) **(Tab 4)**
- V. Monthly and Special Reports
  - A. Personnel (*Attachment*) **(ACTION) (Tab 5)**
  - B. Financial (*Attachment*) **(ACTION) (Tab 6)**
  - C. Special Report
    1. Department of Defense Requirement for Memorandum of Understanding (*Attachment*) **(Tab 7)**
- VI. New Business
  - A. Proposed Revision to Catastrophic Sick Leave Bank (*Attachment*) **(ACTION) (Tab 8)**
  - B. Approve December Candidates for College Certificates and Degrees (*Attachment*) **(ACTION) (Tab 8)**
  - C. History of the College Project (*Attachment*) **(Tab 8)**
  - D. Middle States Matters (*Attachment*) **(Tab 9)** (President Altieri, VP Warner, Dean Macht)

1. Middle States' Response to HCC's Progress Report on Outcomes Assessment and Related Articles on Middle States Decisions
2. Progress in Securing Middle States Approval for HCC to Offer Distance Education Programs
3. Considering Options and Requirements for 2012-2013 Self Study and 2014 Visit

VII. Citizen Participation

VIII. Remarks from Trustees

IX. Consider a motion to adjourn to closed session to discuss financial strategies and exercise executive function privilege (*Attachment*) (**Tab 10**)