Curriculum Development and Review Committee Meeting Minutes  
March 13, 2012   2:30 pm  
Student Center – Room 1


Item #44  Program Modification AA.MAT  This proposal, submitted by the Mathematics, Science and Engineering Division, details the reduction of credits from 64 to 60 by reducing the credits in Program Requirements and increasing the elective credits. This allows for more flexibility in student course selection. The degree should reflect the A.S. degree not the A.A. degree. The Committee endorses this proposal from the Mathematics, Science and Engineering Division.

Item #45  Program Modification AA.HPL  This proposal, submitted by the Health, Physical Education and Leisure Studies Division details the reduction of credits from 64 to 61. Mr. Myers and Mr. Martin presented a revised version of the Program of Study. The Committee conditionally endorses this proposal at the February meeting. The condition is the version distributed to divisions has changed from the version the Committee reviewed. The new version was re-sent to all divisions. Mr. Myers has proposed a new course, PED-245 (Item #75) and if accepted by the Committee would be added to the list of Restricted Electives. The Committee endorses this proposal from the Health, Physical Education and Leisure Studies Division.

Item #50 Program Modification AAS.MDA  This proposal, submitted by the Health Sciences Division details the reduction of credits from 64 to 61 by removing the elective credit from the program. This programmatic area has undergone significant change in the recent years and is looking for stability in the curriculum. While removing the elective credits from the program does address the reduction in credits for graduation, knowing that the Health Informatics program is under development and consulting with the Advising Office, the division thought having the stability was important to the program. The Committee endorses this proposal from the Health Sciences Division.

Item #52 Program Modification AAS.DHY.  This proposal, submitted from the Health Sciences Division by Theresa Marks explains the need for modification to meet accreditation standards as established by CODA. The 70 credit limit for the AAS degree has necessitated the restructure of 3 courses (see Items 77, 78 and 79). The Committee endorses this proposal from the Health Sciences Division.

Item #53 Program Modification AAS.CVT.  This proposal, submitted from the Technology and Computer Studies Division by John Cavey details the reduction from 65 to 60 by reducing elective credits. Other changes were to allow the second English Gen Ed course be a choice of ENG-102 or ENG-112; allowing any approved MAT course for Gen Ed; moving the TRK-269 to the electives. The Committee endorses this proposal from the Technology and Computer Studies Division.
Item #54 Program Modification AS.PPH. This proposal, submitted by the Mathematics, Science and Engineering Division, details the reduction of credits from 68 to 60 by moving some Program Requirements to Electives or as a choice in English Gen Ed area. The Committee endorses this proposal from the Mathematics, Science and Engineering Division.

Item #55 Program Modification AA.FLA and AA.FLE. This proposal, submitted by the English and Humanities Division details the reduction from 64 to 60 by reducing elective credits. This was tabled until such a time as Professor Seward could be present to directly address questions regarding the discontinuation of the Foreign Language Education program by folding into the Foreign Language program.

Item #56 Course Modification on DNC-111 and DNC-113. This proposal, submitted by the English and Humanities Division requests the change in credits from 1 to 2 on the Jazz Dance courses as to align with other area colleges and universities. Alyssa Foley, dance instructor, has investigated these courses at area schools and found them to have a 2 credit value. The change in credits will not impact any program of study. Students are expected to do outside research and preparation, and viewing, critiquing and participating in performance(s). The Committee endorses this proposal from the English and Humanities Division.

Item #57 Course Modification on DNC-115 and DNC-116. This proposal, submitted by the English and Humanities Division requests the change in credits from 1 to 2 on the Ballet Dance courses as to align with other area colleges and universities. Alyssa Foley, dance instructor, has investigated these courses at area schools and found them to have a 2 credit value. The change in credits will not impact any program of study. Students are expected to do outside research and preparation, and viewing, critiquing and participating in performance(s). The Committee endorses this proposal from the English and Humanities Division.

Item #58 New Course Proposal DNC-105. This proposal, submitted by the English and Humanities Division proposes a new course, Tap. Several students have asked about a Tap dance class. The class would be great exercise, fun and a good tool for creating a more-rounded dancer. Students are expected to do outside research and preparation, and viewing, critiquing and participating in performance(s). The Committee conditionally endorses this proposal from the English and Humanities Division. The conditional endorsement would be removed once the COG for the new course is received.

Item #59 Program Modification AS.PHY. This proposal, submitted by the Mathematics, Science and Engineering Division, details the reduction of credits from 65 to 60 by reducing Program Requirements to 12 credits and increasing elective credits to 13. Redistribution of courses between Programs Requirements and Electives allows for this reduction. Changing the Math Gen Ed to MAT-203 was also requested. The Committee endorses this proposal from the Mathematics, Science and Engineering Division.

Item #60 Course Modification WEB-101. This proposal, submitted by the Technology and Computer Studies Division requests the removal of IST-101 Keyboarding as a prerequisite. Sean Maher, stated students already have some skill in this area and having the IST-101 prerequisite is blocking students from taking WEB-101 General Education Computer Literacy course. The Committee endorses this proposal from the Technology and Computer Studies Division.
Item #61 Program Inactivation LTR.WBD Web Design. This proposal, submitted by the Technology and Computer Studies Division requests to have the Letter of Recognition (LOR) in Web Design removed/inactivated. Sean Maher stated that currently there are 2 LORs in the Web Design area. Removing the Web Design letter and modifying the Web Site Development Letter provides students a streamlined ladder opportunity in the study of Web and Multimedia. Students currently in the Web Design letter are still able to complete as all courses will continue to be offered. The Committee endorses this proposal from the Technology and Computer Studies Division. **Dr. Warner will forward this program change to the president for review and consideration for a Board action recommendation.**

Item #62 Program Modification LTR.WBS. This proposal, submitted from the Technology and Computer Studies Division by Sean Maher seeks to remove IST-102 and add WEB-110 to the Program Requirements. IST-102 is no longer the prerequisite for WEB-101 and adding the second level of Web Design provides students with valuable programming experience should they decide to advance into Web Development. The Committee endorses this proposal from the Technology and Computer Studies Division.

Item #63 Program Modification CER.WBM. This proposal, submitted from the Technology and Computer Studies Division by Sean Maher seeks to remove IST-101 and WEB-210, and add BUS-101 in the Program Requirements. The WEB-210 is a 3rd semester course and IST-101 is no longer a prerequisite for WEB-101. Adding BUS-101, Intro to Business provides an understanding of business. The Committee endorses this proposal from the Technology and Computer Studies Division.

Item #64 Program Modification AAS.WEB. This proposal, submitted from the Technology and Computer Studies Division by Sean Maher details the reduction of credits from 67 to 60 by reducing Program Requirements to 12 credits and introducing restricted electives at 3 credits. Existing Program Requirement courses were redistributed into the electives areas. The Committee endorses this proposal from the Technology and Computer Studies Division.

Item #65 Program Modification AAS.AET This proposal, submitted from the Technology and Computer Studies Division by Anthony Valente details the reduction of credits from 64 to 60 by reducing Program Requirements to 36 credits and introducing restricted electives at 6 credits and free electives at 6 credits. Existing Program Requirement courses were redistributed into the General Education and electives areas. The Committee endorses this proposal from the Technology and Computer Studies Division.

Item #66 Program Modification CER.AESW This proposal, submitted from the Technology and Computer Studies Division by Anthony Valente requests to move the Capstone and Internship courses to Restricted electives. This provides the student a choice in the Elective credit area. The Committee endorses this proposal from the Technology and Computer Studies Division.

Item #67 Program Modification CER.AEGT This proposal, submitted from the Technology and Computer Studies Division by Anthony Valente requests to move the Capstone and Internship courses to Restricted electives. This provides the student a choice in the Elective credit area. The Committee endorses this proposal from the Technology and Computer Studies Division.
Item #68 Program Modification AAS.INT  This proposal, submitted from the Technology and Computer Studies Division by Anthony Valente details the reduction of credits from 67 to 61 by reducing the number of elective credits required. Suggested adding ENG-112 to English Gen Ed choice. Several courses were removed from elective listing and INT 158 was added. The limited list still provides flexibility while focusing on content relevant to the program. The Committee endorses this proposal from the Technology and Computer Studies Division.

Item #69 Program Modification CER.IND  This proposal, submitted from the Technology and Computer Studies Division by Anthony Valente details the reduction of credits from 31 to 25 by reducing Program Requirements to 19 and restricted electives to 6 credits. PHY-112 was removed from Program Requirements and several courses were added and removed in the Restricted Electives area. The Committee endorses this proposal from the Technology and Computer Studies Division.

Item #70 Program Modification CER.FMT  This proposal, submitted from the Technology and Computer Studies Division by Anthony Valente details the reduction of credits from 31 to 25 by reducing restricted electives to 3 credits. Several courses were added and removed in the Restricted Electives area. The Committee endorses this proposal from the Technology and Computer Studies Division.

Item #71 New Course Proposal DNC-101  This proposal, submitted by the English and Humanities Division proposes a new course, Dance Appreciation. DNC-101 introduces students to the world of dance, different dance techniques and various dancers/choreographers. This may be presented as a General Education choice in the Humanities area at a later date. The Committee conditionally endorses this proposal from the English and Humanities Division. The conditional endorsement would be removed once the COG for the new course is received.

Item #74 Addition of BIO-205 to General Education List  This proposal, submitted by the Mathematics, Science and Engineering Division, requests the addition of BIO-205 Microbiology to the approved Science General Education Course list. The Nursing Program currently has BIO-205 in the General Education area. The Committee endorses this proposal from the Mathematics, Science and Engineering Division.

Item #75 New Course Proposal PED-245  This proposal, submitted from the Health, Physical Education and Leisure Studies Division by Sarah Devlin details a new course called Introduction to Sport Management. This new course will be a 3-credit lecture course and will be on the Restricted Electives list for the AA degree. The Committee endorses this proposal from the Health, Physical Education and Leisure Studies Division.

Item #76 Program Modification AS.CHM  This proposal, submitted by the Mathematics, Science and Engineering Division, details the reduction of credits from 64 to 60 by upgrading the Math Gen Ed course to MAT-203 reducing the Program Requirement credits to 16-18 and increasing the electives credits to 11. The MAT-203 course is required by most transfer institutions. Allowing a choice of PHY sequence based on the transfer institution benefits the student in flexibility for student scheduling and cross-over majors with Biology. The Committee endorses this proposal from the Mathematics, Science and Engineering Division.
Item #77 Course Modification on DHY-108. As referenced in Item #52, this course was modified to increase credits to 3 (combining the two Oral Tissues into 1 course) and change the title to Oral Structures to aid with meeting accreditation standards for the Dental Hygiene Program. The Committee endorses this proposal from the Health Sciences Division.

Item #78 Course Modification on DHY-203. As referenced in Item #52, this course was modified to increase credits to 3 to aid with meeting accreditation standards for the Dental Hygiene Program. The Committee endorses this proposal from the Health Sciences Division.

Item #79 Course Modification on DHY-205. As referenced in Item #52, this course was modified to reduce credits to 1 to aid with meeting accreditation standards for the Dental Hygiene Program. The Committee endorses this proposal from the Health Sciences Division.

Other items included:
- Approval of the February minutes.
- Mike Martin will check on transferability of courses PED-175A and PED-180A.

When any item listed above was supported, there was a motion, a second and a vote following. All items endorsed received unanimous votes unless noted otherwise. If any item received conditional endorsement, the committee expects a follow-up with resolutions to the conditions be presented at the next meeting.

Next meeting scheduled for April 12, 2012 in Room 1 of the Student Center at 2:30 PM. Meeting adjourned.