

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

Luncheon and Business Meeting
May 22, 2012, 11:00 am
Administration and Student Affairs Building
(Start in ASA Conference Room 702, and finish in Board Room)

AGENDA

Closed Session (11:00 am – 1:00 pm)

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss financial strategies and exercise executive function privilege (*Attachment*) (Tab 1)

Business Topics (1:00 – 3:00 PM)

- III. Approval of Minutes
 - A. April 17, 2012 Regular and Closed Meeting Minutes (*Attachment*) (ACTION) (Tab 2)
- IV. Reports from Campus Groups
 - A. Student Government Association
 - B. HCC Faculty Assembly
- V. President's Report
 - A. Board Briefing Summary (*Attachment*) (Tab 3)
 - B. "Shuffle under way in Maryland's top education posts" (*Attachment*) (Tab 3)
 - C. "Aligning alternative energy programs with workforce needs" (*Attachment*) (Tab 3)
 - D. Presidential Executive Order Regarding Veterans (*Attachment*) (Tab 3)
 - E. Chamber Congratulations to HCC (*Attachment*) (Tab 3)
 - F. Tentative Board Meeting Dates for FY13 (*Attachment*) (Tab 3)
- VI. Monthly and Special Reports
 - A. Personnel (*Attachment*) (ACTION) (Tab 4)
 - B. Financial (*Attachment*) (ACTION) (Tab 5)
 - C. Special Report
 - 1. Facilities Master Plan (*Separate Document*)
 - D. First Impressions by Executive Director of the Foundation, Stacey Lowman
 - E. Re-cap of Year End Activities (*Attachment*) (Tab 6)
 - 1. Employee Picnic
 - 2. Honors Convocation
 - 3. Graduation
 - 4. Post Grad Lunch
 - 5. Nursing Pinning
 - 6. GED Graduation
 - 7. Retirement Reception

- VII. Old Business
 - A. FY13 Plan and Operating Budget (*Separate Document*) (ACTION) (Tab 7)
 - B. Employee Benefit Costs for FY13(*Attachment*) (ACTION) (Tab 8)
 - C. Salary Scale and Midpoint Adjustment for FY13 (*Attachment*) (ACTION) (Tab 8)

- VIII. New Business
 - A. Staff Re-classifications (*Attachment*) (ACTION) (Tab 9)
 - B. FY13 Pay Rate Schedule for Temporary and/or Grant-funded Positions and Additional Assignments (*Attachment*) (ACTION) (Tab 9)
 - C. Additional Kepler Naming Opportunities (*Attachment*) (ACTION) (Tab 10)
 - D. Proposed Name Change for the Classroom Building (*Attachment*) (ACTION) (Tab 10)
 - E. Aspen Prize for Community College Excellence (*Attachment*) (Tab 10)

- IX. Citizen Participation

- X. Remarks from Trustees

- XI. Adjourn