

PLEASE READ BEFORE POSTING YOUR NOTICE

In accordance with HCC's Solicitation Policy, please review and follow these guidelines concerning posting notices on HCC's Campus:

Acceptable types of notices to post on campus:

Flyers that do not need an approval stamp before they can be displayed:

Anything related to HCC, including programs, classes, club events & services. These flyers must identify themselves as HCC-sponsored in some way.

Flyers that DO need an approval stamp from the Student Activities Office before they can be displayed:

1. Notices about an upcoming event in the community, including concerts, festivals, movies, plays, etc.
2. Notices by HCC students or employees selling personal items, including books, cars, bikes, computers, etc. You must show your current student/employee ID card to get an approval stamp. Notices advertising student/employee businesses are not allowed.
3. Information about transfer colleges.
4. Fundraising activities from non-profit agencies.

- ALL HELP WANTED ADS MUST BE APPROVED BY BONNIE SAUNDERS, 240-500-2260, room ASA-801.

-NO COMMERCIAL (BUSINESS) ADVERTISING OF ANY KIND IS ALLOWED

Please remember:

- a. Flyers cannot advertise goods, services or classes that duplicate HCC offerings or services.
- b. Flyers cannot contain any unauthorized copyrighted material.
- c. Flyers cannot include material deemed to be obscene, indecent, slanderous or libelous.
- d. Flyer cannot defame any racial, ethnic, gender, sexual orientation, age, disabled, source of income, or religious group or individual member of such group.
- e. Flyer cannot advocate the use of violence, or words which are designed to invoke violence.
- f. Flyers cannot contain deliberate misinformation.

For more information, contact the Student Activities Coordinator at 240-500-2225.

THANK YOU FOR OBSERVING THESE GUIDELINES