HUMAN RESOURCES COMMITTEE

September 27, 2012 • 2:30 pm • ASA-702

MINUTES

Present: Heather Barnhart, DJ Madron, Donna Marriott, Dawn Reed, and Robert Spong
Absent: Teresita Fawcett and Sonja Kirchner

• Donna Marriott reviewed the 2012-2013 Assignment with the committee. She explained that last year’s “Sick Leave Guidelines” are now in the Academic Handbook.

• Those present agreed we need to gather a list of what is currently being offered campus-wide in terms of “Fitness/Exercise/Wellness” programs.
  o Flu Shots through the Nursing Division
  o Blood Pressure Screening through the Nursing Division
  o Glucose Testing through the Nursing Division (?)
  o EAP Services (CIGNA)
  o Fitness Center
  o Hawk Fit
  o Indoor Track

• Other possible ideas are:
  o Smoking Cessation
  o Alcohol Abuse
  o Healthy Eating/Alternatives (involve Vending and Food Services)
  o Weight Watchers on campus
  o CPR and First Aid

• Donna will invite Kristen, the insurance broker, to an upcoming meeting.

• Survey Employees with list of possible options to get their input.

• DJ will gather sample mission statements from other colleges.

• Dawn will email Jim Cannon about Wellness programs (if any) at Meritus. Incentives?

Respectfully Submitted by Dawn Reed