

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

November 13, 2012
Regular Business Meeting
Administration and Student Affairs Board Room

AGENDA

(Lunch Discussion: 11:30 am – 1:00 pm)

- I. Call to Order
- II. Entertain a motion to adjourn to closed session to discuss Board administrative matters and exercise executive function privilege. (*Attachment*) (**Tab 1**)

(Business Session: 1:00 pm – 3:00 pm)

- III. Introduction of Holiday Electronic Card Designer (*Attachment*) (**Tab 2**)
- IV. Approval of Minutes (*Attachment*) (**ACTION**) (**Tab 3**)
 - A. October 16, 2012 Closed Session and Regular Meeting Minutes
- V. Reports from Campus Groups
 - A. Student Government Association
 - B. Faculty Assembly
- VI. President's Report
 - A. Board Briefing Summary (*Attachment*) (**Tab 4**)
 - B. Report on MACC Board of Directors' Meeting – October 24, 2012 (*Joint report by Chair Snook and President Altieri*)
 - C. MACC Trustee Conference and Legislative Reception – January 28, 2012
 - D. Ben Jones Art Show – November 16, 2012 (*Attachment*) (**Tab 4**)
 - E. Draft Agenda for December 18, 2012 Joint Meeting with Foundation Executive Committee (*Attachment*) (**Tab 4**)
 - F. Highlights of First Chapters of the HCC History Project (*Attachment*) (**Tab 5**)
 - G. Meeting with the Washington County Legislative Delegation (*Chair Snook and President Altieri will meet with them on December 11, 3:45 pm, at USM-H*)
 - H. The Big Give (*Attachment*) (**Tab 5**)
 - I. Employment Surges for Community College Graduates (*Attachment*) (**Tab 5**)
- VII. Monthly and Special Reports
 - A. Personnel (*Attachment*) (**ACTION**) (**Tab 6**)
 - B. Financial (*Attachment*) (**ACTION**) (**Tab 7**)
 - C. Special Report: Moving to Electronic Board Packages (*President Altieri and Barbara Roulette will give an overview*)(*Attachment*) (**Tab 8**)
- VIII. New Business
 - A. Approval of Holiday Calendar for FY14 (*Attachment*) (**ACTION**) (**Tab 9**)
 - B. Update on Dental Hygiene Program and Facility (*Attachment*) (**Tab 10**) (*Dave Warner and Gerard Rath*)

- IX. Citizen Participation
- X. Remarks from Trustees
- XI. Adjourn