Meeting Attendees: Guy Altieri, Anna Barker, Mike Harsh, Shannon Kehne, Barbara Macht, Deb McClain, Bernie Murphy, Theresa Shank, Tammy Strite, Dave Warner

**Role of Governance Council**

The President provided a brief overview of the Governance Council role to those who were new to the Council. The Council’s primary role is to solve systems problems in governance, provide charges to committees, and insure that the committees are fully staffed.

**Governance Training**

Rather than scheduling an hour during Spring 2013 workshop week for governance in-service, the Council determined that training would be more successful in small groups. With all of the new hires, a common understanding of governance at HCC would be helpful for the shared governance system. At the colloquium, the President will review, during his remarks, the College’s decision-making model/ chart, including the role of the Board of Trustees in policy development. A topic on governance will be presented once a month. Non-faculty will receive training during support staff and administrator meetings. The next support staff meeting is scheduled for February 2013.

**Ad Hoc Committee to be Convened**

The President has agreed to hire a consultant to conduct a salary study, working with an ad hoc salary committee in Spring 2013.

**Committee Membership**

Governance committee vacancies were filled by Rob Fergesen (Curriculum Dev. and Review) and Sandra Moorman (Student Affairs).

**Committee Assignments**

Committee assignments were reviewed. New assignments were given to the Administrative and IT Services, and Academic Standards, OA and Faculty Affairs Committees. They can be viewed at the governance website. Assignments will be made to the Teaching and Learning or Student Affairs Committees when a policy development needs in those areas are determined.