

Hagerstown Community College - Continuing Education and Business Services  
OFFICIAL COURSE SYLLABUS DOCUMENT

INSTRUCTIONS FOR FACULTY:

- Use the following template to create your syllabus. Please use Times New Roman 12 for your font and keep the margins as they are on the template.
- You will need to provide your program manager with an electronic copy of your syllabus as a Word document by the first day of class. This can be done on a disc or by attaching the file to an e-mail message.

(Remove this portion before printing or distributing to students)

**COURSE TITLE/NUMBER:** OSHA/PANDA Dental Training, NRS-773-C

**SEMESTER:** 13/CEFA, 9/28/2013 - 9/28/2013, S, 08:00AM - 12:30PM

**INSTRUCTOR:** Debra Mellott

**CONTACT INFORMATION:**

**1. COURSE DESCRIPTION:**

This course is designed for dental professionals. It will provide information on OSHA regulations and infection control processes and how to identify and report abuse and neglect. These courses fulfill mandatory education requirements set forth by the Maryland Board of Dental Examiners for Dental Hygienists and Dentists. Topics include: OSHA requirements, methods of preventing infection, identifying child abuse or neglect, and Maryland regulations for reporting suspected abuse or neglect.

**2. COURSE LEARNING OBJECTIVES:**

- **Explain methods of infection control**
- **Discuss OSHA regulations**
- **Identify issues that need to be reported to OSHA**
- **Recognize signs of abuse or neglect**
- **Explain the reporting process for suspected abuse or neglect.**

**3. COURSE OUTLINE:**

See below

**4. COURSE MATERIALS:**

Handouts will be posted on the HCC Conference website.

**5. COURSE POLICIES:**

**Attendance:** Continuing Education certificates are awarded to students who attend 100% of training.

**Code of Student Conduct:** Students participating in Continuing Education courses are subject to the HCC Code of Student Conduct as found at [www.hagerstowncc.edu](http://www.hagerstowncc.edu).

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**Services for Students with Special Needs:** Students who have special needs are encouraged to identify themselves to the Coordinator of Disability Services as early as possible. Reasonable accommodations based on current documentation are provided to qualified students.

**6. ASSESSMENT PROCEDURES:**

<b>COURSE OUTLINE</b>	
	<b><u>Program Agenda</u></b>
7:30 -- 8:00 a.m.	Check-In/Continental Breakfast
8:00 – 9:45 a.m.	OSHA Infection Control Overview
9:45 – 10:00 a.m.	GHS System Changes
10:00 – 10:15 a.m.	Break
10:15 – 12:15 p.m.	P.A.N.D.A. Overview
12:15 – 12:30 p.m.	Evaluations and Certificates

Note: Instructor reserves the right to modify the course outline at his or her discretion.

**Important Contact Numbers:**

CE Information/Registration: 240-500-2236

Valley Mall Training Center: 240-500-2565

Campus Book Store: 240-500-2271

Campus Security: 240-500-2312