Curriculum Committee Meeting Minutes  
March 19, 2013  2:30 pm  
LRC-121


Minutes from the February 2013 meeting were approved.  The contact hours for DNC 103 have been resolved.  Action on the Agenda of proposals is recorded below.

**Item 55 New Course: PHS-112 and PHS-112L Forensic Science and Forensic Science Lab**  This proposal submitted by the Mathematics and Science Division describes a new course.  This proposal was tabled to the April meeting.

**Item #56 Program Modification: AAS.A&B**  This proposal submitted from the Behavioral, Social Science and Business Division details credit reduction in the Accounting and Business Program.  The proposal changes the General Education courses and reduces the credits in the Program Requirement area.  Modifications to the form submitted incorporate the Diversity Gen Ed as ‘Select 1 course’, Math Gen Ed is “Select 1 course”, add IST-102 to program. This program, after modification will now require a minimum of 60 credits.  The Committee endorses this proposal.

**Item #57 Program Modification: CER.CTI**  This proposal submitted from the Health Sciences Division formally removes the inactivated RAD 220B from the required courses.  The credits will drop to 14.  Prerequisite course, RAD-108 equates to the professional certification required to enter the program.  The Committee endorses this proposal.

**Item #58 Program Modification: CER.MRI**  This proposal submitted from the Health Sciences Division formally removes the inactivated RAD 222B from the required courses.  The credits will drop to 14.  Prerequisite course, RAD-108 equates to the professional certification required to enter the program.  The Committee endorses this proposal.

**Item 59 Program Modification: AA.HPL and LTR.SPO**  This proposal submitted from the Health, Physical Education and Leisure Studies Division formally removes the inactivated courses, PED-220 and PED-222 from the programs and incorporate the Diversity Gen Ed as ‘Select 1 course’ in the AA degree program.  The Committee endorses this proposal.

**Items 60-62 Program Admission Modification: AAS.PES, CER.PES, CER.EMT**  This proposal submitted from the Health Sciences Division is changing the entrance requirement to ENG-099 and MAT-099 (was ENG-098 and MAT-098).  Attention is needed for sections of MAT 099.  This change is effective with the FALL 2014 entering class.  The Committee endorses these proposals.

**Item 63 Program Modification: AA.GDT, AAS.GDT, CER.GDT, LTR.GDC, LTR.GDG**  This proposal submitted from the Technology and Computer Studies Division formally removes the inactivated ART-116 from these programs.  The Committee endorses this proposal.
Item 64 Program Modification: AAS.WEB This proposal submitted from the Technology and Computer Studies Division formally removes the inactivated ART-116 from this program. The Committee endorses this proposal.

Item 65 Inactivate course: IST-120. This proposal submitted from the Technology and Computer Studies Division requests that IST-120 be made inactive. The course has not run in several years and the Microsoft software used to teach the course is no longer available. The Committee endorses this proposal.

Item 66 Course Modification MAP-205 TABLED to April meeting.

Item 67 Course Modification MAP-210 TABLED to April meeting.

Item 68 Program Modification CER,PLB This proposal submitted from the Health Sciences Division requests adding STU-106 Professionalism in the Workplace to the program. This addition will increase the credits to 16 for this Certificate. The Committee endorses this proposal.

Item 69 New Course: PLB 107 Phlebotomy Pre-Externship Review. This proposal submitted from the Health Sciences Division describes a new course. Students who do not complete the Phlebotomy Externship (PLB-106) in the semester immediately following completion of PLB-105 will be required to take this course as a review prior to entering the externship course. The Committee conditionally endorses this proposal pending submission of COG and change in the grading scheme to match the HCC grading scheme.

Items 70-73 General Education course list modifications. These proposals deal with moving certain courses (ANT-201. GEO-105, HUM-214 and ENG-216) from their current General Education course lists to the new Diversity General Education course list. The Committee endorses these proposals.

Item 74 Program Modification AA,ENG This proposal submitted from the English and Humanities Division requests the addition of ENG-112 and ENG-219 to the Restricted Electives course group. Also it was agreed that the Diversity Gen Ed will be Select 1 course’. The Committee endorses this proposal.

Item 75 Additions to the English General Education course list. This proposal submitted from the English and Humanities Division requests the addition of ENG-203, ENG-204 and ENG-219 to the English General Education course listing. These courses are literature courses and have the same outcomes as the other literature courses in the list. The Committee endorses these proposals.

Item 76 Program Modification: AA,POL This proposal submitted from the Behavioral, Social Science and Business Division details credit reduction to 60 in the Political Science Program. Program required credits will be reduced to 12 and the Electives reduced to 16-17. The Diversity Gen Ed will state ‘Select 1 course’. Other changes include limiting the HIS courses to U.S. History in the General Education area, removing the second HIS course and move the internship to Electives and adding International Relations to Program requirements. The Committee endorses this proposal.

Item 77-80 New Courses: MUS -143, 144, 243, 244 These proposals submitted from the English and Humanities Division describes the Aural Skills courses levels 1, 2, 3 and 4. These courses are integral to the redesign of the AA.MUS program of study. The Committee conditionally endorses this proposal pending submission of COGs for each course.
Items 81-82 New Courses: MUS-241 and 242  These proposals submitted from the English and Humanities Division describes the Music Theory courses levels 3 and 4. These courses are integral to the redesign of the AA.MUS program of study. The Committee conditionally endorses this proposal pending submission of COGs for each course.

Item 83 Program Modification: AA.MUS  This proposal from the English and Humanities Division details credit reduction in the Music Program to discontinue the Music Education Option. The new courses approved above have been incorporated in the new design. The redesigned program define the Diversity course as ‘Select 1’, removes all Electives and increases the Program requirement to 30-38 credits. The minimum credits to graduate are reduced to 61. The Committee conditionally endorses this proposal pending submission of the updated POG.

Item 84 Program Modification: AA.THR  This proposal from the English and Humanities Division details credit reduction in the Theater Program. The redesigned program reduces the Program requirement to 16 credits, add a Restricted Electives group of 9 credits, and the Free Elective credits required are 4. The minimum credits to complete are reduced to 60. Corrections to the paperwork submitted: Foreign Language is 3 credits only and THR-120 is 1 credit. The Committee conditionally endorses this proposal pending submission of the updated POG.

Item 85 Program Modification: AAS.MMC  This proposal submitted from the Behavioral, Social Science and Business Division details credit reduction in Marketing Option of the Management Program. The proposal changes the General Education courses and reduces the credits in the Program Requirement area. Modifications to the form submitted incorporate the Diversity Gen Ed as ‘Select 1 course’, Math Gen Ed is “Select 1 course”; courses removed from Program requirements are reassigned to Restricted Elective or Free Electives. This program, after modification will now require a minimum of 60 credit and is aligned with the parent AAS Management Program. The Committee conditionally endorses this proposal pending submission of the updated POG.

General Education Category:
The lead faculty of the six courses in the Diversity category are meeting to address the common assessment. Dr. Warner clarified that both outcomes must be assessed in all six courses.

Other Announcements:
The next regular meeting is April 11, 2013. Meeting adjourned.