Curriculum Committee Meeting Minutes  
May 8, 2013  2:30 pm  
LRC-121


Minutes from the April 2013 meeting were approved.  Actions on the Agenda of proposals are recorded below.

**Item 137 New Course:  DNC-119 Modern Dance II**
This proposal submitted by the English and Humanities Division describes a new course.  This Modern Dance II course allows for progression into a more challenging dance course.  The Committee endorses this proposal.

**Item 138 New Course:  PHR-104 Certification Exam Review**
This proposal submitted from the Mathematics and Science Division describes a new course.  The Advisory Committee recommends this new course for current HCC students as well as external students.  Students completing the Letter of Recognition have requested this ‘review’ type course.  It may be offered as a joint credit/non-credit class.  The Committee endorses this proposal.

**Item 139 Course Modifications IST-108/140/154/160/166**
This proposal submitted from the Technology and Computer Studies Division requests adding CYB-101 as a prerequisite.  Students need to take either CYB-101 or IST-102 to meet prerequisite.  The Committee endorses this proposal.

**Item 140 New Course:  INT-116 Welding Layout and Fabrication**
This proposal submitted from the Technology and Computer Studies Division requests new course.  This course is a progression of the Welding (INT-106) course currently offered by HCC.  In order to pass entry testing in businesses, students need additional training.  This course will provide skill enhancement and safety procedures for students which regional businesses are seeking in new employees.  The Committee endorses this proposal.

**Item 141 New Course:  INT-206 AWS Welding Certification Preparation**
This proposal submitted from the Technology and Computer Studies Division requests new course.  This course is designed for the sole purpose of preparing experienced welders for certification to AQWS code D1.1.  The Committee endorses this proposal.

**Item 142 New Program: Letter in Welding and Fabrication.**
This proposal submitted from the Technology and Computer Studies Division requests new Letter of Recognition.  Regional businesses have indicated the need for skilled welders.  The Letter consists of the current Welding course and the two new courses above.  The Committee endorses this proposal.  **Dr. Warner will present the proposal to the President for consideration at the Board of Trustees meeting.**  **MHEC approval will need to be secured.**

**Item 143 New Course:  ADJ-110 Policing Theory, Practice and Skills.**
This proposal from the Behavioral, Social Science and Business Division describes a new course.  This course is part of the PMCTC training program.  The course is necessary to cover topics and objectives not covered in other HCC Administration of Justice courses.  Enrolled students are a cohort enrolled in the Police Academy offered by HCC.  The Committee endorses this proposal.
Item 144 Program Modification:  CER.ADP  This proposal from the Behavioral, Social Science and Business Division requests modification to the Police Services Certificate. The proposal will allow students enrolled in the Police Academy to also earn this Certificate. The program will have two tracks to completion. The ADJ core courses are the same for both tracks; the difference is in the Elective course selection. Police Academy students will take the ADJ-110 course, while other students will select 9 credits from a list of courses. The Committee endorses this proposal.

Item 145 Program Modification:  AAS.ADJ  This proposal from the Behavioral, Social Science and Business Division requests modification to the AAS degree in Administration of Justice. The Diversity course will be ‘Select 1 course’; Program Requirements changes: remove POL-101, POL-202, PSY-101 and SOC-103 to reduce credits to 21; add courses (ADJ-110, POL-101, POL-202, PSY-101 and SOC-103) to Restricted Elective course listing increase elective credits to 16-18. The Committee endorses these proposals.

Item 146 Program Modification:  AA.AMJ  This proposal from the Behavioral, Social Science and Business Division requests modification to the AA degree Option in Administration of Justice. The Diversity course will be ‘Select 1 course’. NOTE: ADJ-110 will not be included in the Electives list. The Committee endorses this proposal.

Item 147 Course Modification:  PLS-102  This proposal from the Behavioral, Social Science and Business Division requests modification of prerequisite for PLS-102. Remove the IST-102 prerequisite on this course. The Committee endorses this proposal.

Item 148 Program Modification:  CER.PLS  This proposal from the Behavioral, Social Science and Business Division requests modification of the Paralegal Studies Certificate. The program will no longer require IST-102 and will be reduced to 30 credits. The Committee endorses this proposal.

Item 149 Course Modification:  BTC-111 and BTC-111L  This proposal submitted from the Mathematics and Science Division requests credit change to Special Topics in Biotechnology (BTC-111) course. The Lab component of this course has been eliminated, thus the credits are reduced to 3. The Committee endorses this proposal.

Item 150 Program Modification:  AAS.ISCF  This proposal submitted from the Technology and Computer Studies Division details changes in General Education, Program Requirements and Electives courses. The Diversity course will be ‘Select 1 course’; Program Requirements changes: add IST-102; add CYB-101 to elective listing and reduce elective credits by 3. The Committee endorses this proposal.

Item 151 Program Modification:  AAS.CYB  This proposal submitted from the Technology and Computer Studies Division details changes in General Education and Program Requirements courses. The Diversity course will be ‘Select 1 course’; Program Requirements changes: add CYB-101. The program will require 63 credits to complete in accordance with the CyberWatch authorizing agency. The Committee endorses this proposal.

Item 152 Program Modification:  AAS.ISNA  This proposal submitted from the Technology and Computer Studies Division details changes in General Education and Program Requirements courses. The Diversity course will be ‘Select 1 course’; Program Requirements changes: add IST-102. The
credits to complete are 63. Dr. Warner stated the program needs to be reduced to 60 credits. **Margaret Spivey will work with faculty to accomplish the 60 credit limit.**

**Item 153 Program Modification CER.CVT** This proposal submitted from the Technology and Computer Studies Division details changes in Program Requirements courses for TrackII. Add IST-102 to Program Requirements since it is a prerequisite on many other courses and remove SPD-103 from the program. Credits remain at 25 for completion. The Committee endorses this proposal.

**Item 154 Program Modification: AAS. WEB** This proposal submitted from the Technology and Computer Studies Division details changes in General Education, Program Requirements and Electives courses. The Diversity course will be ‘Select 1 course’ and require two English Gen Ed courses; Program Requirements changes: add WEB-101; Restricted Electives stay the same, Free Electives credits will be 3 credits required. Total credits remain at 60. The Committee endorses this proposal.

**Item 154 Course Modification: CSC-202 and IST-202.** This proposal submitted from the Technology and Computer Studies Division requests the removal of IST-102 as a prerequisite. The Health Information Management program is at the credit limit of 70. The IST-102 prerequisite would push the credits over the maximum allowed. The Committee endorses this proposal.

**Other Announcements:**

Dr. Warner informed the Committee on Senate Bill 740 “College and Career Readiness and College Completion Act of 2013”. Language within the Bill states that Community College programs must meet the 60 credit maximum. If an accrediting agency or program mapping to external standards require more credits, then it is acceptable to exceed the 60 credit limit. Bill will become law July 1, 2013.

The next meeting date TBD. Meeting adjourned.