

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

**Luncheon and Business Meeting
May 28, 2013, 11:00 am
Administration and Student Affairs Building**

AGENDA

Closed Session (11:00 am – 1:00 pm)

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss financial strategies and exercise executive function privilege (*Attachment*) (Tab 1)

Business Topics (1:00 – 3:30 pm)

- III. Approval of Minutes
 - A. April 16, 2013 Regular and Closed Meeting Minutes (*Attachment*) (ACTION) (Tab 2)
- IV. Reports from Campus Groups
 - A. Student Government Association
 - B. HCC Faculty Assembly
- V. President's Report
 - A. Board Briefing Summary (*Attachment*) (Tab 3)
 - B. Review of Middle States Liaison, Ellie Fogarty's, Visit on May 2 (*Attachment*) (Tab 3)
 - C. Re-cap of Year End Celebratory Activities
 - D. Towson University in Northeastern Maryland (*Attachment*) (Tab 3)
 - E. Employment Advancement Right Now (EARN) (*Attachment*) (Tab 3)
 - F. Update on the Maggie Hetzer Memorial (*Attachment*) (Tab 3)
 - G. MACC Board of Directors' Meeting, June 26, 2013
 - H. Proposed Board Meeting Dates for FY14 (*Attachment*) (Tab 3)
- VI. Monthly and Special Reports
 - A. Personnel (*Attachment*) (ACTION) (Tab 4)
 - B. Financial (*Attachment*) (ACTION) (Tab 4)
 - C. Special Report
 - 1. HCC's IT Capabilities and Broadband Status (*Attachment*) (Tab 5)
 - 2. Distance Education at HCC: Current and Future (*Attachment*) (Tab 5)
- VII. Old Business
 - A. FY14 Plan and Operating Budget (*Separate Document*) (ACTION) (Tab 6)
 - B. Naming Spaces (*Attachment*) (ACTION) (Tab 7)
 - C. Salary Scale, Midpoint Adjustment & Longevity Increase for FY14 (*Attachment*) (ACTION) (Tab 8)
 - D. PIRSA (Place In Range Salary Adjustment) (*Attachment*) (ACTION) (Tab 8)

VIII. New Business

- A. FY14 Pay Rate Schedule for Temporary and/or Grant-funded Positions and Additional Assignments (*Attachment*) (**ACTION**) (**Tab 8**)
- B. Adjustment to the ESSENCE Program (*Attachment*) (**ACTION**) (**Tab 9**)
- C. Renewal of Property and Liability Insurance (*Attachment*) (**ACTION**) (**Tab 9**)
- D. Review and Approval of New and Discontinued Degree and Certificate Programs for FY14 (*Attachment*) (**ACTION**) (**Tab 10**)

IX. Citizen Participation

X. Remarks from Trustees

XI. Adjourn