

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

June 25, 2013

**Regular Business Meeting
Administration and Student Affairs Board Room**

AGENDA

(Closed Session: 11:00 am – 2:00 pm)

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss personnel matters involving one or more staff and/or faculty members, Board administrative matters, and exercise executive function privilege (*Attachment*) (**Tab 1**)

(Business Session: 2:00 pm – 3:30 pm)

- III. Approval of Minutes (*Attachment*) (**ACTION**) (**Tab 2**)
 - A. May 28, 2013 Closed and Regular Meeting Minutes
- IV. Reports from Campus Groups
 - A. Student Government Association
 - B. HCC Faculty Assembly
- V. President's Report
 - A. Board Briefing Summary (*Attachment*) (**Tab 3**)
 - B. Update on Searches for Key Positions
 - 1. Dean of Students - Dr. Jessica Chambers
 - 2. Director of Athletics, Physical Education, and Leisure Studies - Bernard Johnson
 - C. Update on Maggie Hetzer Memorial (*Attachment*) (**Tab 3**)
 - D. MACC June 26th Meeting Agenda (*Attachment*) (**Tab 3**)
 - E. Key Campus Events (*Attachment*) (**Tab 3**)
 - F. Agenda for July 2nd Staff Meeting on HCC Short and Longer Term Work on Enrollment Management (*Attachment*) (**Tab 3**)
 - G. Update on the STEMM Middle College
- VI. Monthly and Special Reports
 - A. Personnel (*Attachment*) (**ACTION**) (**Tab 4**)
 - B. Financial (*Attachment*) (**ACTION**) (**Tab 4**)
 - C. Special Report
 - 1. Summer Enrollment Report (*Attachment*) (**Tab 5**)
 - 2. Information Technology: Capabilities and Internet Bandwidth (*Attachment*) (**Tab 6**)
- VII. Old Business
 - A. Finalize Board Meeting Dates for FY14 (*Attachment*) (**ACTION**) (**Tab 7**)

- VIII. New Business
 - A. Cultural Diversity Report (*Attachment*) (ACTION) (Tab 8)
 - B. Adjunct Faculty Pay Rate Increase (*Attachment*) (ACTION) (Tab 9)

- IX. Board Re-organization Topics (*Attachment*) (ACTION) (Tab 10)
 - A. Election of Officers for FY14 (Article IV of the Constitution and By-Laws)
 - 1. President/Secretary Altieri conducts election of Board Members for the office of Chair
 - 2. Newly elected Chair conducts election of Board Members for the office of Vice-chair
 - 3. The president of the college shall be secretary/treasurer of the Board, as provided in Section 16-102 under Subtitle 1 of Title 16 - Community Colleges; Division III – Higher Education of the Education Article of the Annotated Code of Maryland.

- X. Citizen Participation

- XI. Remarks from Trustees

- XII. Adjourn Regular Meeting