APPLICANT ASSESSMENT

HAGERSTOWN COMMUNITY COLLEGE

Position Title:	
Applicant Name:	
Committee Member:	

Using the table below, please assess the applicant's qualifications in relationship to the minimum requirements listed in the Position Available Notice.

1 Education:	❏ Does Not Meet	❏ Meets	❏ Exceeds	
2. Certifications/License:	❏ Does Not Meet	❏ Meets	❏ Exceeds	❏ N/A
3. Related Work Experience	❏ Does Not Meet	❏ Meets	❏ Exceeds	
4. Related Job Knowledge:	❏ Does Not Meet	❏ Meets	❏ Exceeds	
5. Overall Assessment:	❏ Does Not Meet	❏ Partially Meets	❏ Meets	❏ Exceeds

Based on your assessment of the applicant's minimum qualifications, do you recommend that the applicant be considered for an interview: ❏ Yes   ❏ No
If you answered "No", please provide your reason:

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