Course Title: IST 103: Presentation Software – 1 credit

Course Leader: Karen Weil-Yates

Expected Learning Outcomes for Course

- ***Plan, research, develop and present effective presentations using PowerPoint***

Assessment
(How do students demonstrate achievement of these outcomes?)

Students submit Case Studies for grading. In addition, they research, prepare and present one Case Study to the class. A Presentation Tips guideline is shared/available for students and copies of the presentation evaluation are available to the students before the presentation date—so that they may be prepared.   They are scored on both the slide show and their presentation of the slide show. Students participate in two forums about presentation design and analysis; and take one quiz.

Validation
(What methods are used to validate your assessment?)

A new text was adopted this semester through a different publisher (the previous publisher had filed for bankruptcy and there were many issues with the publication dates); however, it is still an approved Microsoft Office Specialist (MOS) text published by an industry leader in the information technology field. The Advisory Committee evaluates the course as needed. Case Studies are modified by the course leader and the adjunct that teach the course to include proofreading, design standards and presentation techniques outlined on the Moodle course cartridge.

Results
(What does the data show?)

	Case Study Average	Forum & Quiz Average	Final Presentation
Student #1	68%	75%	84%
Student #2	49%	88%	69%
Student #3	44%	100%	74%
Student #4	73%	100%	84%
Student #5	58%	75%	75%

Course Outcomes Guide #4

Student #6	78%	86%	86%
Student #7	13%	56%	72%
Student #8	98%	100%	97%
Student #9	81%	63%	49%
Class Average	63%	83%	77%

Follow-up
(How have you used the data to improve student learning?)
From the previous year—we adopted a new text. We have added an Orientation quiz to help ensure that on-line students are familiar with the course and its requirements before starting on assignments. We are seeing higher averages for the Case Studies and Quizzes.

Budget Justification
(What resources are necessary to improve student learning?) none