

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Joint Meeting
February 18, 2014*

A joint meeting of the Washington County Commissioners and Board of Trustees of Hagerstown Community College was held on Tuesday, February 18, 2014, in the Elliott Center, Rooms 211 and 213, beginning at 12:00 pm. In attendance:

Board Members

Austin Abraham
Guy Altieri, Secretary / President
Carolyn Brooks
Patricia Cushwa, Vice-Chair
Merle Elliott
William Proctor
Gregory Snook, Chair
John Williamson

HCC Affiliates – Business Session

Anna Barker – Vice President, Administration and Finance
Samantha Baldwin – HCC Student
Jessica Chambers – Dean of Student Affairs
Michael Harsh – Chair, Faculty Assembly
Beth Kirkpatrick – Director, Public Information and Government Relations
Stacey Lowman – Executive Director, College Advancement
Reginald Lushbaugh – HCC Student
Barbara Macht – Dean, Planning and Institutional Effectiveness
Amanda Ray – HCC Student
Barbara Roulette – Recording Secretary
Theresa Shank – Dean, Continuing Education
Jennifer Szczesniak – Co-advisor, Phi Theta Kappa
David Warner – Vice President, Academic Affairs
Ashley Whaley – Co-advisor, Phi Theta Kappa

County Officials

Terry Baker – President, County Commissioner
John Barr – Vice President, County Commissioner
Ruth Anne Callahan – Commissioner
Jeff Cline – Commissioner
Debra Murray – Director, Office of Budget and Finance
Gregory Murray – Administrator
Sarah Sprecher - Assistant County Administrator

Press

C.J. Lovelace – Reporter, Herald Mail

Call To Order

Chair Snook presided and convened the joint meeting at 12:16 pm.

2014 Report to the Commissioners

President Altieri presented a PowerPoint, highlighting the College's role in workforce development, steady enrollment growth, the proposed plan and operating budget for FY15, and CIP financial support.

Introduction of the HCC Student Speakers

Samantha Baldwin

Samantha graduated in 2011 from Boonsboro High School. She carries a double major in English and Secondary English Education, with the ultimate goal to earn a Master's degree and teach English at the high school or university level. Samantha is active in the English Club and Phi Theta Kappa, and was recently nominated to the All-Academic Team.

Amanda Ray

Amanda graduated in 2011 from Seoul American High School in Korea. She is majoring in Biology with the ultimate goal to attend medical school and earn a degree in ophthalmology. Amanda is active in the Humanitarian Club, Science Club, and Phi Theta Kappa, and was recently nominated to the All-Academic Team.

Reginald "RJ" Lushbaugh

Reginald graduated in 2010 from South Hagerstown High School. He graduated from HCC with associate degrees in Business and Psychology, and is currently taking courses with the ultimate goal to pursue a degree in Counseling. RJ has been active in the Ultimate Frisbee Club, Soccer Club, Business Club, Math Club, and Phi Theta Kappa.

Operating Budget Support in FY15 and Beyond

President Altieri presented an overview of the FY15 operating budget projection. The College requested an increase in county funding of \$179,300 (2%) to continue to support new and expanded programs such as Biotechnology, Dental Hygiene, Cybersecurity, Alternative Energy Technology, Industrial Technology, Nursing, and Police Academy.

Relocation of Commercial Vehicle Training (CVT) Program

President Altieri discussed the challenges faced in re-locating the College's Commercial Vehicle Training (CVT) program from its current site due to Volvo's expansion of their facilities. Volvo has requested a partial removal by April 2014 and the remainder by December 2014. The College has reached out to local trucking firms for help in identifying possible locations. President Baker requested to tour the current facility, and Commissioner Callahan requested additional information, both of which will be provided.

Trustee Remarks

The Trustees thanked the Commissioners for recognizing the importance of the College's role in the community and for their past and continued financial support.

Adjournment

There being no further business or discussion, the joint meeting was adjourned at 1:35 pm.

Respectfully submitted,

Guy Altieri, Ed.D.
President/Secretary